

# GENERAL INFORMATION NOTE

## CONFERENCE FACILITIES

The 52nd Meeting of the Executive Committee will be held from **23-27 July 2007**, in Conference Room 3, ground floor, at the premises of the International Civil Aviation Organization (ICAO) located at 999 University Street Montreal, Quebec.

## MEETINGS SCHEDULE

The meetings will take place from 10:00 -13:00 hrs, 15:00 – 18:00 hrs at ICAO premises.

## REGISTRATION

Participants are requested to collect their badges at the registration desk on Monday 23 July 2007 starting at 9:00 a.m.

## HOTEL ACCOMMODATION

Participants to the meeting are advised to make hotel bookings as early as possible to secure accommodation during the meeting. Participants are invited to quote UNMFS rates which the Secretariat negotiated with the following hotels.

### **Hotel Delta Centreville** (across the road from ICAO building)

CAN\$149 per night / standard room (without breakfast), CAN\$159 per night / Premier Room (without breakfast), CAN\$185 per night / Private lounge (breakfast included) / single or double use.

Telephone number: (514) 879 1370, Toll free number: 1 800 268 1133 (From Canada & USA), Fax number: (514) 879 8589/1761, Web site: [www.deltahotels.com](http://www.deltahotels.com)

### **Hotel Four points by Sheraton Montreal Centre Ville**

CAN\$155 per night / single or double use (without breakfast) and CAN\$190 per night / single or double use (breakfast included).

Telephone number (514) 842 3961, Toll free number: 1 800 842 3961 (From Canada & USA), Fax number: (514) 842 0945, E-mail address: [lodging@fourpointsmontreal.com](mailto:lodging@fourpointsmontreal.com)

### **Hotel Holiday Inn Select** (Chinatown) (5 minute-walk to ICAO building)

CAN\$153 per night / standard room (breakfast not included).

Telephone number: (514) 878 9888, Toll free number: 1 888 878 9888 (world-wide),

Fax number: (514) 878 6341, E-mail address: [reservations@yul/downtown.hiselect.com](mailto:reservations@yul/downtown.hiselect.com)

### **Le Square Phillips Hotel** (7 minute-walk to ICAO building)

CAN\$142 per night / studio / single use (breakfast included). CAN\$153 per night/ junior suite (breakfast included). Telephone number: (514) 393 1193, Fax number: (514) 393 1192,

Web site: [www.squarephillips.com](http://www.squarephillips.com)

**L'Appartement Hotel** (15 minute-walk to ICAO building)

CAN\$120 per night / single use (breakfast included). Telephone number: (514) 284 3634.  
Fax: (514) 287 1431, Web site: [www.appartementhotel.com](http://www.appartementhotel.com)

**Hotel Holiday Inn Montreal - Midtown** (15 minute-walk to ICAO building)

CAN\$153 per night / single use / standard room / executive floor (breakfast included).  
Telephone number: (514) 842 6111 or Toll free number: 1 800 387 3042 (From Canada & USA),  
Fax Number: (514) 842 9381, E-mail address: [himidtown@rosdevhotels.com](mailto:himidtown@rosdevhotels.com)

**Hotel Taj Mahal** (Berry Street and Boulevard de Maisonneuve – near the Central Bus Terminal)  
About 10 minutes away from ICAO.

CAN\$101 per night / single room and CAN\$111 per night / double room.  
Telephone number: (514) 849 3214, Toll free number: 1 800 613 3383 (From Canada & USA).  
Fax number: (514) 849 9812, E-mail: [info@tajmahalmontreal.ca](mailto:info@tajmahalmontreal.ca)

**Hotel La Tour Centre Ville** (10 minute-walk to ICAO building)

CAN\$80 per night / studio / single use.  
CAN\$97 per night / small suite / single use.  
CAN\$105 per night / large suite / single use.  
Telephone number: (514) 866 8861, Toll free number: 1 800 361 2790 (From Canada & USA),  
Fax number: (514) 866 7257, E-mail address: [info@hotelcentreville.com](mailto:info@hotelcentreville.com),  
Web site: [www.hotelcentreville.com](http://www.hotelcentreville.com)

**Hotel YWCA** (10 minute-walk to ICAO building)

CAN\$75 per night / single occupancy and CAN\$85 per night / double occupancy.  
Telephone number: (514) 866 9942, Fax Number: (514) 861 1603.

All prices are exclusive of taxes (GST 6% + QST 7.5%= 13.5%) and are in Canadian dollars.  
Tax refund is possible for non-Canadian citizens. The form GST 176 E (92/06) has to be completed and mailed back to Revenue Canada in Ottawa within one year of departure and for a minimum total claim of CAN\$7. The form may be obtained at the hotel reception counters.

**AIRPORT / DOWNTOWN / AIRPORT TRANSPORTATION**

Different bus and shuttle services operate between Montreal - Pierre Elliot Trudeau International Airport (former Dorval Airport) and downtown, at intervals of 25 minutes, from 7 a.m. to 2 a.m. at the cost of CAN\$13 for a one way trip and CAN\$22.75 for round trip. The estimated travel time is 45 minutes. A one way taxi ride between Montréal - Pierre Elliot Trudeau International Airport (former Dorval Airport) and the downtown area costs about CAN \$35.

**VISAS**

Please arrange for your entry visas from the Canadian Embassy or Consulate nearest to you. The letter of invitation issued by the Secretariat should be included in your submission of request for visas. Canadian authorities do not grant visa upon arrival at the airport.