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EXECUTIVE COMMITTEE OF
THE MULTILATERAL FUND FOR THE
IMPLEMENTATION OF THE MONTREAL PROTOCOL
Thirty-second Meeting
Ouagadougou, 6-8 December 2000

**REPORT OF THE TWELFTH MEETING OF THE SUB-COMMITTEE
ON MONITORING, EVALUATION AND FINANCE**

Introduction

1. The Sub-Committee on Monitoring, Evaluation and Finance of the Executive Committee of the Multilateral Fund for the Implementation of the Montreal Protocol held its 12th Meeting in Ouagadougou, Burkina Faso, on 4 and 5 December 2000.
2. The meeting was attended by the members of the Sub-Committee - the representatives of Australia, Bahamas (Chair), China, Dominican Republic, Netherlands, Sweden and Uganda.
3. The meeting was also attended by representatives of the implementing agencies, the Ozone Secretariat, the Treasurer and Germany and the United States of America as observers.
4. The Chair of the Sub-Committee, Mr. Donald Cooper (Bahamas), opened the meeting at 10 a.m. on Monday 4 December 2000 and welcomed the participants.

AGENDA ITEM 1: ADOPTION OF THE AGENDA AND ORGANIZATION OF WORK

5. The Sub-Committee adopted the following agenda:
 1. Adoption of the agenda and organization of work.
 2. Status of contributions and disbursements.
 3. Status report on the implementation of the fixed exchange rate mechanism (Decision XI/6, paragraph 6).
 4. Completed projects with balances.
 5. Implementation delays.
 6. Closure of project preparation accounts: follow-up to Decision 31/4 (f).
 7. Additional status report on project implementation required by Decisions 31/6 (c) and 31/7 (e) and (f):
 - (a) UNDP;
 - (b) UNEP.
 8. Report on the evaluation of the implementation of the 1999 business plans: follow-up to Decision 31/11.
 9. Consolidated draft business plan of the Multilateral Fund for the year 2001.
 10. Draft business plans for the year 2001 of:
 - (a) Bilateral agencies;
 - (b) UNDP;
 - (c) UNEP;

- (d) UNIDO;
- (e) World Bank.

11. Proposed budget of the Fund Secretariat for the year 2001.
12. General principles for agreements between governments and implementing agencies on new and renewed institutional strengthening projects (Decision 30/7 (c)).
13. Implementation of the monitoring and evaluation work programme for the year 2000:
 - (a) Desk study on recovery and recycling projects: follow-up to Decision 31/15;
 - (b) Draft format for terminal reports and extension requests relating to institutional strengthening: follow-up to Decision 31/16;
 - (c) Consolidated project completion report;
 - (d) Report on evaluation of training projects: follow-up to Decision 31/17;
 - (e) Status report on the evaluation of foam projects;
 - (f) Desk study on the evaluation of solvents projects.
14. Draft monitoring and evaluation work programme for the year 2001.
15. Other matters.
16. Adoption of the report.
17. Closure of the meeting.

AGENDA ITEMS 2 and 3: STATUS OF CONTRIBUTIONS AND DISBURSEMENTS AND STATUS REPORT ON THE IMPLEMENTATION OF THE FIXED EXCHANGE RATE MECHANISM (DECISION XI/6, PARAGRAPH 6)

6. The Sub-Committee considered the status of contributions and disbursements (UNEP/OzL.Pro/ExCom/32/4) and the status report on the implementation of the fixed exchange rate mechanism between January and October 2000 (UNEP/OzL.Pro/ExCom/32/5), which were presented by the Treasurer.

7. After considering the impact of the fixed exchange rate mechanism on the income level of the Multilateral Fund, the Sub-Committee recommended that the Executive Committee:

- (a) Take note of the status of contributions and disbursements, as included in Annex I to this report;
- (b) Take note, with appreciation, of the report of the Treasurer on the implementation of the fixed exchange rate mechanism (Decision XI/6, paragraph 6);
- (c) Urge Parties eligible to use the fixed exchange rate mechanism to inform the Treasurer by the 33rd Meeting of the Executive Committee of their intention to do so;

- (d) Request the Treasurer to submit to each meeting of the Sub-Committee on Monitoring, Evaluation and Finance in 2001, for information purposes, updated reports on the fixed exchange rate mechanism, bearing in mind that the Meeting of the Parties intends to conduct a review of the mechanism by the end of 2001;
- (e) Noting the provisions of paragraph 7 of Decision XI/6, request Parties unable to make contributions by 1 June of this year to notify the Treasurer of their proposed payment schedule for the current triennium by the 33rd Meeting of the Committee.

AGENDA ITEM 4: COMPLETED PROJECTS WITH BALANCES

8. The Sub-Committee considered the report on completed projects with balances (UNEP/OzL.Pro/ExCom/32/6), which was presented by the Secretariat.

9. After hearing an updated report from UNDP (including additional information received in a fax dated 29 November 2000 that a further US \$1,291,286 plus support costs was to be returned to the Multilateral Fund at the 32nd Meeting of the Executive Committee) and from UNIDO, and after considering whether balances from recurring projects should be returned to the Fund for reprogramming, the Sub-Committee recommended that the Executive Committee:

- (a) Take note of the return at the 32nd Meeting of US \$2,977,982 from UNDP, US \$46,400 from UNEP, US \$330,901 from UNIDO, and US \$994,997 from the World Bank;
- (b) Note that UNIDO and UNDP plan to return balances from completed projects to the Fund at the 33rd Meeting of the Executive Committee;
- (c) Decide that balances from completed recurring projects should be returned to the Fund for reprogramming;
- (d) Request the Secretariat and UNDP to resolve the data discrepancy of US \$77,315 contained in the report submitted by UNDP on completed projects with balances by the 33rd Meeting of the Executive Committee;

AGENDA ITEM 5: PROJECT IMPLEMENTATION DELAYS

10. The Sub-Committee considered the report on project implementation delays (UNEP/OzL.Pro/ExCom/32/7), which was presented by the Secretariat.

11. The Sub-Committee recommended that the Executive Committee:

- (a) Note, with appreciation, the cancellation report of the Government of Australia and decide that project cancellation reports should be submitted for all projects that had incurred disbursements;

- (b) Note with appreciation the reports on projects that have experienced implementation delays from the Governments of France, Germany and the United States of America and the four implementing agencies;
- (c) Note the cancellation of the following projects by mutual agreement, and the amount and timing of the return of the remaining balances for these projects, as specified below:
 - (i) DeBao Refrigeration Equipment project (CPR/REF/23/INV/233) (UNDP), which was cancelled due to dissolution of the enterprise. The Government is attempting to repossess the foam and refrigeration equipment, which had not yet been installed. The remaining balance (which has yet to be determined) will be returned to the 34th Meeting;
 - (ii) Helwan component of the umbrella foam project in Egypt (EGY/FOA/15/INV/36)(UNDP), which was cancelled due to it being a military installation, to which UNDP/UNOPS experts were not allowed access, thereby being unable to determine implementation status. Remaining funds under the umbrella project will be returned only when the umbrella project is completed;
 - (iii) Elimination of CFC-11 and CFC-12 in the manufacture of domestic refrigerators at Andina Industrial S.A. in Peru (PER/REF/15/INV/04)(UNDP), which was cancelled as the enterprise had stopped production due to economic difficulties. Since Government approval was obtained only on 9 November 2000, the remaining balance (which has yet to be determined) will be returned to the 34th Meeting;
 - (iv) Radio Victoria Catamarca, S.A. refrigeration project in Argentina (ARG/REF/22/INV/58) (UNIDO), which was cancelled due to the closure of the factory, and that the remaining balance would be returned to the 33rd Meeting;
 - (v) Phasing out CFC-11 at Go-Ya Sungar Ltd. Sti. (TUR/FOA/23/INV/31)(UNIDO), which was cancelled due to an earthquake that affected the location of the company, and that the remaining balance would be returned to the 33rd Meeting;
- (d) Note that the World Bank will report at the 33rd Meeting on the project Zhenjiang No. 5 Plastic Factory foam project in China (CPR/FOA/17/INV/138);
- (e) Note that UNIDO suggested the cancellation of the following projects owing to the fact that the beneficiaries had not fulfilled their commitments. The Sub-Committee requests UNIDO, in association with the Secretariat of the Multilateral Fund, to seek the position of the two Governments, launch missions to both countries and report the findings to the Executive Committee at its 33rd Meeting:

- (i) Phasing out of CFCs at Industria de Aplicações Tecnico-Domesticas Limitada (MOZ/REF/18/INV/04);
 - (ii) Phasing out of CFCs at Tanzania Domestic Appliance Manufacturers Ltd. (URT/REF/18/INV/06);
- (f) Remove from the list of projects with implementation delays those projects included in Annex II;
- (g) Continue monitoring the projects contained in Annex III closely by not removing them from future reporting under projects with implementation delays. UNEP will report to the next meeting of the Sub-Committee on those projects that can be removed from the list for continued monitoring;
- (h) Agree that projects that have experienced some progress and are recommended for continued monitoring should include:
- (i) Those institutional strengthening projects which have not moved from one milestone to another, the delay in which has not been clearly removed, or which have additional implementation delays;
 - (ii) Those other projects approved within the last three years which have not moved from one milestone to another, the delay in which has not been clearly removed, or which have additional implementation delays, and which, despite additional actions taken by the agency, government or beneficiary, still experience implementation delays;
- (i) Agree that projects which should be considered for cancellation in accordance with the Executive Committee's project cancellation guidelines (Decision 26/2) should include:
- (i) Projects which have made no progress;
 - (ii) Projects approved more than three years previously which have not moved from one milestone to another, the delay in which has not been clearly removed, or which have additional implementation delays, and which, despite additional actions taken by the agency, government or beneficiary, still experience implementation delays;
- (j) Request the Secretariat to send notices of possible cancellation of the following projects:
- (i) Training programme in Morocco (MOR/REF/23/TRA/18) (France);
 - (ii) Continuation of conversion to CFC-free technology in manufacturing of flexible polyurethane foam at Vita-Centrafrique (CAF/FOA/19/INV/04) (UNDP);
 - (iii) Implementation of a national programme for recovery and recycling of refrigerants in Central African Republic (CAF/REF/20/TAS/05)

(UNDP);

- (iv) Implementation of a national programme for recovery and recycling of refrigerant (URT/REF/22/TAS/08) (UNDP);
- (v) Information exchange programme (PHI/SEV/11/TAS/23) (UNEP);
- (vi) Phasing out CFC-11 at La Mousse du Sud flexible polyurethane foam plant (ALG/FOA/23/INV/25) (UNIDO);
- (vii) Phase out of CFC-11 in the manufacture of flexible polyurethane foam through the use of methylene chloride technology at Ets Matelas Djurdjura (ALG/FOA/25/INV/27) (UNIDO);
- (viii) Phasing out of CFC-11 by conversion to methylene chloride in the manufacture of flexible polyurethane foam at Matelas Atlas (Sam Atlas) (ALG/FOA/27/INV/33) (UNIDO);
- (ix) Phasing out of CFC-11 by conversion to methylene chloride in the manufacture of flexible polyurethane foam at King's Matelas (ALG/FOA/27/INV/34) (UNIDO);
- (x) Phasing out CFC-11 at Scimpos (CMR/FOA/23/INV/10) (UNIDO);
- (xi) Phasing out CFC-11 at Sonopol (CMR/FOA/23/INV/11) (UNIDO);
- (xii) Phasing out ODS at Guyana Refrigerator Ltd., Guyana (GRL) (GUY/REF/23/INV/05) (UNIDO);
- (xiii) Phasing out of CFCs at Industria de Aplicações Técnico-Domesticas Limitada (Indatec) (MOZ/REF/18/INV/04) (UNIDO);
- (xiv) Phasing out CFC-11 at Sud Inter Mousse flexible polyurethane foam plant (TUN/FOA/23/INV/23) (UNIDO).

AGENDA ITEM 6: CLOSURE OF PROJECT PREPARATION ACCOUNTS: FOLLOW-UP TO DECISION 31/4 (F)

12. The Sub-Committee considered the draft guidelines for the closure of project preparation accounts (UNEP/OzL.Pro/ExCom/32/8), which was presented by the Secretariat.

13. The Sub-Committee recommended that the Executive Committee adopt the following guidelines:

- (a) Project preparation activities approved at the first or second Executive Committee Meeting of a particular year should be completed within 12 months and financially completed (closed) by 31 December of the first year following approval, at the latest, to allow sufficient time for closure of financial accounts and payments of all outstanding obligations (for example, a

project approved in July 2000 would be completed by August 2001 and financially completed by 31 December 2001);

- (b) Project preparation activities approved at the last Executive Committee Meeting in a particular year should be financially closed by 31 December of the second year following approval (for example, a project approved in November 2000 would be completed by December 2001 and financially completed by December 2002);
- (c) Project preparation with durations that exceed 12 months should be accompanied by an explanation of the reason for the longer duration;
- (d) That it be recognized that, in certain cases, such as the preparation of umbrella projects, sector plans, RMPs and terminal phase-out projects, project preparation may take longer.

AGENDA ITEM 7: ADDITIONAL STATUS REPORT ON PROJECT IMPLEMENTATION REQUIRED BY DECISION 31/6 (C) AND 31/7 (E) AND (F)

14. The Sub-Committee considered a summary of the additional status reports requested from UNDP and UNEP for projects specified in Decisions 31/6 and 31/7 for the respective agencies (UNEP/OzL.Pro/ExCom/32/9), which was presented by the Secretariat.

15. The Sub-Committee recommended that the Executive Committee note the additional status reports provided by UNDP and UNEP.

AGENDA ITEM 8: REPORT ON THE EVALUATION OF THE IMPLEMENTATION OF THE 1999 BUSINESS PLANS: FOLLOW-UP TO DECISION 31/11

16. The Sub-Committee considered a report on the evaluation of the implementation of the 1999 business plans that was a follow-up to Decision 31/11 (UNEP/OzL.Pro/ExCom/32/10), which was presented by the Secretariat. The document presented a compilation of views of Executive Committee members on the current set of performance indicators, possible new performance indicators, the need for agency shares, special funding windows, over-programming, and the potential consequences for agencies not meeting their performance targets. It also presented reports from UNDP and UNEP on the performance indicators that were not reported on in the documentation submitted to the 31st Meeting.

17. After considering the appropriateness of maintaining or changing the current performance indicators, agency shares and consequences for not achieving targets in the light of the ongoing discussions about strategic planning, the Sub-Committee recommended that the Executive Committee:

- (a) Maintain the current sets of performance indicators, while requesting the Secretariat, in cooperation with the implementing agencies and Article 5 countries, to begin to examine and formulate new indicators consistent with

the Executive Committee's efforts to develop a strategic plan which incorporates a country-driven approach, and submit a report to the Executive Committee at a future meeting;

- (b) Request the Chief Officer to write to all Governments of Article 5 countries advising them of the results of the evaluations of implementing agencies' 1999 business plans, noting the critical importance of national choices regarding implementing agencies in relation to their capacity to meet the imminent initial control measures, and send a copy of the letter to the heads of the implementing agencies, so that they might better compare the performance of their agency against that of the others.

AGENDA ITEM 9: CONSOLIDATED DRAFT BUSINESS PLAN OF THE MULTILATERAL FUND FOR THE YEAR 2001

18. The Sub-Committee considered the consolidated draft business plan of the Multilateral Fund for the year 2001 (UNEP/OzL.Pro/ExCom/32/11), which was presented by the Secretariat. The document contains five parts, including the principles and methodology used in the development of the business plans, resource allocation, activities in the plan, performance indicators, and comments and recommendations from the Fund Secretariat.

19. Following a debate highlighting the concern that special areas might not be receiving sufficient attention from the implementing agencies in the time-sensitive compliance period, and noting the level of support for exploring mechanisms to ensure funding of Article 5 country compliance with the initial control measures of the Montreal Protocol through the 2001 business plans, the Sub-Committee recommended that the Executive Committee:

- (a) Note the consolidated draft business plan of the Multilateral Fund for the year 2001;
- (b) Determine the appropriateness of mechanisms to ensure funding in 2001 for the compliance of Article 5 countries with the initial control measures of the Montreal Protocol, and establish the criteria for those mechanisms, if and where relevant.

AGENDA ITEM 10: DRAFT BUSINESS PLANS FOR THE YEAR 2001 OF:

(a) Bilateral agencies

20. The Sub-Committee considered the document on draft business plans for bilateral cooperation for the year 2001 (UNEP/OzL.Pro/ExCom/32/12), which was presented by the Secretariat.

21. Having noted that five governments had responded with information about planned activities in 2001, the Sub-Committee recommended that the Executive Committee:

- (a) Note, with appreciation, the draft business plans for bilateral cooperation submitted by Canada, Germany and Japan and the letters sent by Australia and the United Kingdom;
- (b) Request all Parties planning to submit requests for bilateral cooperation to submit final business plans to the 33rd Meeting.

(b) UNDP

22. The representative of UNDP presented UNDP's draft business plan for the year 2001 (UNEP/OzL.Pro/ExCom/32/13).

23. After some discussion about the adequacy of the proposed performance indicators and the need for a final business plan from UNDP, the Sub-Committee recommended that the Executive Committee:

- (a) Note the draft business plan of UNDP for the year 2001;
- (b) Request UNDP to comply with Decision 31/48 for countries which apply for the 50 per cent increase to their current RMP funding level. Funding requests should be accompanied by a justification for the proposed additional activities based on a full assessment as described in Decision 31/48, paragraph (a), and a clear explanation of how this funding will ensure compliance with the Montreal Protocol phase-out schedule to January 2007;
- (c) Submit a final business plan containing the requested modifications to the 33rd Meeting.

(c) UNEP

24. The representative of UNEP presented UNEP's draft business plan for the year 2001 (UNEP/OzL.Pro/ExCom/32/14).

25. After some discussion about several issues, including the mix of investment and non-investment projects and the need to avoid overlapping or conflicting projects, the Sub-Committee recommended that the Executive Committee request UNEP to:

- (a) Ensure that, after taking into account the non-investment activities planned by the other implementing agencies, the addition of UNEP's planned activities for 2001 does not exceed the resource allocation for non-investment projects;
- (b) Remove the project "SME conversion manual" (US \$180,000) from the business plan and ensure that the proposed "Study on development of ODS phase-out strategy for SMEs" would review and provide information on the manner in which different countries have phased out ODS from SMEs in different sectors, noting the importance of avoiding any duplication of UNEP's existing project, "Training modules on management of ODS phase-out in SMEs";

- (c) Rationalize its proposed “Regional compliance workshops” and “Harmonized subregional ODS legislative and regulatory import mechanisms” in the light of the capacity to address these issues created through existing regional network and institutional strengthening projects;
- (d) Include the Economic Community of West African States (ECOWAS) in the list of interregional trade organizations it intends to use to carry out its subregional projects to improve monitoring and control of ODS consumption in the 2001 business plan;
- (e) Ensure that methyl bromide activities in countries that have not signed the Copenhagen Amendment are for non-investment projects only;
- (f) Extend the full services of the existing African regional networks to all Portuguese-speaking African countries;
- (g) Coordinate activities with the other implementing agencies in Yemen, taking into account that the refrigeration management plan should contain a full strategy for the refrigeration servicing sector, in order to avoid any overlaps;
- (h) Submit a final business plan containing the requested modifications to the 33rd Meeting.

(d) UNIDO

26. The representative of UNIDO presented UNIDO’s draft business plan for the year 2001 (UNEP/OzL.Pro/ExCom/32/15).

27. After some discussion about the adequacy of the proposed performance indicators and the need for a final business plan from UNIDO, the Sub-Committee recommended that the Executive Committee:

- (a) Note the draft business plan of UNIDO;
- (b) Request UNIDO to examine the need to assist Yugoslavia in achieving a freeze on halon consumption, which currently does not display a high probability of success;
- (c) Submit a final business plan containing the requested modifications to the 33rd Meeting.

(e) World Bank

28. The representative of the World Bank presented the World Bank’s draft business plan for the year 2001 (UNEP/OzL.Pro/ExCom/32/16).

29. After some discussion about the plan, the adequacy of the proposed performance indicators and the need for a final business plan from the World Bank, the Sub-Committee recommended that the Executive Committee:

- (a) Note the draft business plan of the World Bank;
- (b) Request the World Bank to examine the possibility of assisting countries which do not display a high potential of achieving a halon freeze to do so;
- (c) Note, with regard to the proposed national CFC phase-out plan for the Philippines, that a Swedish bilateral project approved at the 29th meeting of the Executive Committee covers the phase-out strategy for the refrigeration servicing sector, the largest remaining sector, and that the outputs of the two projects, once approved by the Government, will have to be submitted jointly by the two agencies to the Executive Committee;
- (d) Submit a final business plan containing the requested modifications to the 33rd Meeting.

AGENDA ITEM 11: PROPOSED BUDGET OF THE FUND SECRETARIAT FOR THE YEAR 2001

30. The Sub-Committee considered the budget of the Fund Secretariat for the year 2001 (UNEP/OzL.Pro/ExCom/32/17), which was presented by the Secretariat.

31. The Sub-Committee recommended that the Executive Committee approve the proposed budget for the Secretariat as contained in Annex IV.

AGENDA ITEM 12: GENERAL PRINCIPLES FOR AGREEMENTS BETWEEN GOVERNMENTS AND IMPLEMENTING AGENCIES ON NEW AND RENEWED INSTITUTIONAL STRENGTHENING PROJECTS (DECISION 30/7 (c))

32. The Sub-Committee considered a report on the implementation of paragraph © of Decision 30/7 (UNEP/OzL.Pro/ExCom/32/18), which was presented by the Secretariat. The report set out the current practice of the implementing agencies for implementing institutional strengthening projects and a proposed amendment to their current agreements with Article 5 countries. It also contained comments received from members of the Executive Committee.

33. Having considered the interpretation of the requirements of paragraph (b) of Decision 30/7 and the adequacy of the proposed amendments of the implementing agencies, the Sub-Committee recommended that the Executive Committee:

- (a) Request UNEP and UNIDO to move the following elements of paragraph (b) of Decision 30/7 from section 3.3, "Assumptions", of the revised model agreement as currently proposed to section 6.4.1, "General terms and conditions":
 - (i) The National Ozone Unit is given a clear mandate and responsibility to carry out the day-to-day work in order to prepare, coordinate and, where relevant, implement the government's activities to meet its commitments under the Montreal Protocol; this also requires access to decision-makers and enforcement agencies;

- (ii) The National Ozone Unit's position, capacities, and continuity of officers, resources and lines of command within the authority in charge of ozone issues are such that the National Ozone Unit can carry out its task satisfactorily;
 - (iii) A specified high-level officer or a post within the authority is given overall responsibility for supervising the work of the National Ozone Unit and ensuring that action taken is adequate to meet commitments under the Protocol;
 - (vi) Annual work plans for the National Ozone Unit are prepared and integrated in the authorities' internal planning processes;
- (b) Request the World Bank to revise the proposed amendment letter in order to ensure consistency with Decision 30/7;
 - (c) Request UNDP, when incorporating paragraph (b) of Decision 30/7 in the separate section of each agreement entitled "Special considerations", to insert a chapeau worded as follows: "The [Government/Ministry] and UNDP commit to cooperate to ensure that:";
 - (d) Request the Sub-Committee on Monitoring, Evaluation and Finance to review the matter at its next meeting in the light of comments received from the implementing agencies on the legal aspects of the proposed changes.

AGENDA ITEM 13: IMPLEMENTATION OF THE MONITORING AND EVALUATION WORK PROGRAMME FOR THE YEAR 2000

34. The Sub-Committee considered an overview of the results of the ongoing implementation of the 2000 work programme for monitoring and evaluation (UNEP/OzL.Pro/ExCom/32/19, Corr.1 and Add.1), which was presented by the Senior Monitoring and Evaluation Officer in six sections.

(a) Desk study on recovery and recycling projects: follow-up to Decision 31/15

35. The Sub-Committee took note that the draft country case studies were circulated to the countries visited by the consultants and that comments received from some National Ozone Units were incorporated in the final texts.

36. Having considered the appropriateness of the data collection formats and the procedures for monitoring of recovery and recycling projects, the Sub-Committee recommended that the Executive Committee should request the Senior Monitoring and Evaluation Officer to review the objectives of the evaluation exercise with a view to improving the exercise and lightening the burden on respondents. This does not imply that the same procedures would apply to all recovery and recycling projects in the future.

(b) Revised formats for terminal reports and extension requests relating to institutional strengthening: follow-up to Decision 31/6

37. The Sub-Committee then considered the revised formats for terminal reports and extension requests relating to institutional strengthening (contained in Annex II, sections (a) and (b) of document UNEP/OzL.Pro/ExCom/32/19), which incorporate proposals made by some members of the Executive Committee as a follow-up to Decision 31/6.

38. The Sub-Committee recommended that the Executive Committee approve the revised formats for terminal reports and extension requests relating to institutional strengthening with the following changes:

- (a) Requiring signatures for those preparing and submitting the reports in both formats;
 - (b) Describing, in both formats, how the action plan for the institutional strengthening project has been integrated in the national authorities planning process in particular the country programme;
 - (c) To include the following question in both formats:

“Describe the role and position of the NOU within the national administration, the way its work was supervised and its access to senior decision-makers. Give the name and title of the government officer who had the overall responsibility of supervising the work of the NOU and ensured that action taken was adequate to meet the commitments under the Protocol, and include cooperation with steering committees, advisory groups or inter-ministerial bodies as well as the government entities who dealt with import/export licensing and customs”;
 - (d) Adding to the extension request format a description of sources/methods of collecting data on imports, exports and production as well as distribution by sector, and attaching the job description of the head of the National Ozone Unit.
 - (e) Adding in table 9 of the extension request a column specifying work months for planned activities and, in table 12, replacing “Other funds” by “Government funding”.
- (c) Consolidated project completion report**

39. The Sub-Committee considered the consolidated project completion report (section III of UNEP/OzL.Pro/ExCom/32/19, Corr.1 and Add.1) prepared in accordance with Decision 23/8.

40. Having considered the information provided on ODS phase-out achieved, implementation delays, budgets and expenditures and incremental operating costs; the quality and timeliness of project completion reports and the new overall assessment scheme for

completed investment projects, the Sub-Committee recommended that the Executive Committee:

- (a) Take note of the revised Project Completion Report (PCR) format for investment projects;
- (b) Endorse the new overall assessment scheme (Annex V) contained in section 2 of the Project Completion Report format, which will be used from 1 January 2001 onwards;
- (c) Take note of the schedule for submission of outstanding Project Completion Reports in 2001 (Annex VI);
- (d) Authorize implementing agencies to withhold part of funding until such time as proof of equipment destruction has been provided according to the guidelines being finalized by the Secretariat in consultation with the implementing agencies and the company has also submitted to the implementing agency the necessary data to prepare a project completion report of good quality.

(d) Report on evaluation of training projects: follow-up to Decision 31/7

41. The Sub-Committee considered the recommendations on the evaluation of training projects prepared in response to Decision 31/7, paragraph 36(d) and presented in section IV of document UNEP/OzL.Pro/ExCom/32/19.

42. The Sub-Committee recommended that the Executive Committee adopt the recommendations contained in Annex VII to the Sub-Committee's report.

(e) Status report on the evaluation of foam projects

43. The Sub-Committee considered a status report on the ongoing evaluation of completed foam projects (UNEP/OzL.Pro/ExCom/32/19, section V).

44. The Sub-Committee recommended that the Executive Committee take note of the progress reported in the status report on the evaluation of foam projects.

(f) Desk study on the evaluation of solvents projects

45. The Sub-Committee considered the summary of a consultant's desk study on completed solvent projects contained in Section VI of UNEP/OzL.Pro/ExCom/32/19.

46. Having considered the findings, evaluation issues and approach for the field visits, the Sub-Committee recommended that the Executive Committee take note of the desk study on the evaluation of solvents projects.

AGENDA ITEM 13: DRAFT MONITORING AND EVALUATION WORK PROGRAMME FOR THE YEAR 2001

47. The Sub-Committee considered the draft 2001 monitoring and evaluation work programme (UNEP/OzL.Pro/ExCom/32/20), which was presented by the Senior Monitoring and Evaluation Officer.

48. Having considered the guiding principles, main evaluation issues and proposed evaluation studies for the year 2001, the Sub-Committee recommended that the Executive Committee approve the proposed 2001 work programme for monitoring and evaluation at a revised budget of US \$318,000, after the removal of the “Extended desk study on recovery and recycling projects” due to insufficient data on the status quo of recovery and recycling projects.

AGENDA ITEM 14: OTHER MATTERS

49. There were no matters discussed under this agenda item.

AGENDA ITEM 15: ADOPTION OF THE REPORT OF THE SUB-COMMITTEE

50. The Sub-Committee adopted the present report on the basis of the draft report contained in document UNEP/OzL.Pro/ExCom/32/SCMEF/L.1.

AGENDA ITEM 16: CLOSURE OF THE MEETING

51. The Chair declared the meeting closed at 4:35 p.m. on Wednesday, 6 December 2000.

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**TRUST FUND FOR THE MULTILATERAL FUND FOR THE IMPLEMENTATION OF THE MONTREAL
PROTOCOL**

STATUS OF THE FUND (IN US DOLLARS)

As at 5 December 2000

INCOME		
Contributions received:		
- Cash payments including note encashments		942 490 736
- Promissory notes held		113 056 626
- Bilateral cooperation		40 715 464
- Interest earned		87 711 376
- Miscellaneous income		4 207 877
Total Income		1 188 182 080
ALLOCATIONS AND PROVISIONS		
- UNDP	309 308 297	
- UNEP	46 568 528	
- UNIDO	235 662 112	
- World Bank	463 894 610	
Total allocations to implementing agencies		1 055 433 547
Secretariat and Executive Committee costs (1991-2000)		
- includes provision for staff contracts into 2002		28 595 770
Monitoring and evaluation activities approved at the 22nd		
- and 29th meetings of the Executive Committee		722 000
Technical audit activities approved at the 24th meeting		
- of the Executive Committee		600 000
Bilateral cooperation		40 715 464
Provision for fixed-exchange-rate mechanism's fluctuations		
- losses/(gains) in value		4 609 702
Total allocations and provisions		1 130 676 483
BALANCE AVAILABLE FOR NEW ALLOCATIONS		57 505 596

TRUST FUND FOR THE MULTILATERAL FUND FOR THE IMPLEMENTATION OF THE MONTREAL PROTOCOL

1991 - 1999 SUMMARY STATUS OF CONTRIBUTIONS AND OTHER INCOME

BALANCE AVAILABLE FOR NEW ALLOCATIONS

As at 5 December 2000

Description	1991-1993	1994-1996	1997	1998	1999	2000	TOTAL
Pledged contributions	234 929 241	424 841 347	157 144 159	157 545 040	157 897 921	146 666 667	1 279 024 375
Cash payments	206 026 442	380 190 863	114 026 243	91 489 125	84 574 557	66 183 507	942 490 736
Bilateral assistance	4 332 697	11 997 571	4 168 969	7 348 852	10 677 485	2 189 890	40 715 464
Promissory notes	-	0	12 498 883	32 262 792	40 609 870	27 685 081	113 056 626
Total payments	210 359 139	392 188 434	130 694 095	131 100 769	135 861 912	96 058 478	1 096 262 827
Disputed contributions	0	8 098 267	0	0	0	0	8 098 267
Outstanding pledges	24 570 102	32 652 913	26 450 064	26 444 271	22 036 009	50 608 189	182 761 548
Payments/ Pledges as %	89,54%	92,31%	83,17%	83,21%	86,04%	65,49%	85,71%
Interest earned	5 323 644	28 525 733	18 328 786	17 676 694	17 628 384	228 135	87 711 376
Miscellaneous income	1 442 073	1 343 308	533 982	375 074	213 440	300 000	4 207 877
TOTAL INCOME	217 124 856	422 057 475	149 556 863	149 152 537	153 703 736	96 586 613	1 188 182 080

Accumulated figures	1991-1993	1994-1996	1997-1999	1991-1999	1991-2000
Total pledges	234 929 241	424 841 347	472 587 120	1 132 357 708	1 279 024 375
Total payments	210 359 139	392 188 434	397 656 776	1 000 204 349	1 096 262 827
As % to total pledges	89,54%	92,31%	84,14%	88,33%	85,71%
Total income	217 124 856	422 057 475	452 413 136	1 091 595 467	1 188 182 080
Total outstanding contributions	24 570 102	32 652 913	74 930 344	132 153 359	182 761 548
As % to total pledges	10,46%	7,69%	15,86%	11,67%	14,29%
Outstanding contributions for Economies in Transition	24 570 102	31 439 487	33 341 265	89 350 854	93 489 631
As % to total pledges	10,46%	7,40%	7,06%	7,89%	7,31%

TRUST FUND FOR THE MULTILATERAL FUND FOR THE IMPLEMENTATION OF THE MONTREAL PROTOCOL

Status of Contributions for 2000

As at 5 December 2000

Party	Agreed Contributions	Cash Payments	Bilateral Assistance	Promissory Notes	Outstanding Contributions
Australia	2 482 261	2 574 131	(91 870)	0	(0)
Austria	1 576 118	1 576 118	0	0	0
Azerbaijan	36 849	0	0	0	36 849
Belarus	137 345	0	0	0	137 345
Belgium	1 847 459	1 847 459	0	0	0
Brunei Darussalam	0	0	0	0	0
Bulgaria	31 824	31 824	0	0	0
Canada	4 612 784	0	175 000	0	4 437 784
Cyprus	0	0	0	0	0
Czech Republic	202 668	202 668	0	0	0
Denmark	1 157 383	1 157 383	0	0	0
Estonia	25 124	25 124	0	0	0
Finland	907 817	0	0	0	907 817
France	10 954 107	0	123 375	0	10 830 732
Georgia	0	0	0	0	0
Germany	16 427 810	0	1 633 385	16 427 810	(1 633 385)
Greece	587 904	101 763	0	0	486 141
Hungary	200 993	200 993	0	0	0
Iceland	53 598	53 598	0	0	0
Ireland	375 186	0	0	0	375 186
Israel	577 854	348 847	0	0	229 007
Italy	9 098 273	0	0	0	9 098 273
Japan	33 471 998	33 121 998	350 000	0	0
Kuwait	0	0	0	0	0
Latvia	40 199	0	0	0	40 199
Liechtenstein	10 050	10 050	0	0	0
Lithuania	36 849	0	0	0	36 849
Luxembourg	113 896	95 592	0	0	18 304
Malta	0	0	0	0	0
Monaco	6 700	6 700	0	0	0
Netherlands	2 731 827	0	0	2 731 827	0
New Zealand	370 162	370 162	0	0	0
Norway	1 021 713	884 274	0	0	137 439
Panama	0	0	0	0	0
Poland	346 712	346 712	0	0	0
Portugal	698 450	0	0	0	698 450
Russian Federation	2 490 635	0	0	0	2 490 635
Singapore	0	0	0	0	0
Slovakia	65 323	65 323	0	0	0
Slovenia	0	0	0	0	0
South Africa	0	0	0	0	0
Spain	4 336 419	4 336 419	0	0	0
Sweden	1 815 635	1 452 508	0	0	363 127
Switzerland	2 035 052	1 866 667	0	0	168 385
Tajikistan	8 375	0	0	0	8 375
Turkmenistan	13 399	0	0	0	13 399
Ukraine	505 832	0	0	0	505 832
United Arab Emirates	0	0	0	0	0
United Kingdom	8 525 444	0	0	8 525 444	0
United States of America	36 666 667	15 507 194	0	0	21 159 473
Uzbekistan	61 973	0	0	0	61 973
TOTAL	146 666 667	66 183 507	2 189 890	27 685 081	50 608 189

TRUST FUND FOR THE MULTILATERAL FUND FOR THE IMPLEMENTATION OF THE MONTREAL PROTOCOL

Status of Contributions for 1999

As at 5 December 2000

Party	Agreed Contributions	Cash Payments	Bilateral Assistance	Promissory Notes	Outstanding Contributions
Australia	2 719 451	2 719 451	0	0	0
Austria	1 589 409	1 574 247	15 162	0	0
Azerbaijan	215 902	0	0	0	215 902
Belarus	537 459	0	0	0	537 459
Belgium	1 851 248	1 742 768	108 480	0	0
Brunei Darussalam	0	0	0	0	0
Bulgaria	0	0	0	0	0
Canada	5 700 741	4 960 872	588 209	0	151 660
Cyprus	0	0	0	0	0
Czech Republic	477 741	477 741	0	0	0
Denmark	1 318 383	1 318 383	0	0	0
Estonia	0	0	0	0	0
Finland	1 134 636	907 709	123 000	0	103 927
France	11 773 570	0	2 859 581	8 843 366	70 623
Georgia	0	0	0	0	0
Germany	16 615 295	0	6 366 907	10 248 388	0
Greece	698 237	698 237	0	0	0
Hungary	257 245	257 245	0	0	0
Iceland	55 124	55 124	0	0	0
Ireland	385 868	385 868	0	0	0
Israel	491 522	491 522	0	0	0
Italy	9 550 235	0	0	0	9 550 235
Japan	28 361 303	28 361 303	0	0	0
Kuwait	0	0	0	0	0
Latvia	139 131	14 975	0	0	124 156
Liechtenstein	18 375	18 375	0	0	0
Lithuania	156 185	0	0	0	156 185
Luxembourg	128 623	128 623	0	0	0
Malta	0	0	0	0	0
Monaco	18 375	18 375	0	0	0
Netherlands	2 916 979	0	0	2 916 979	0
New Zealand	440 992	440 992	0	0	0
Norway	1 028 982	1 028 982	0	0	0
Panama	0	0	0	0	0
Poland	620 145	620 145	0	0	0
Portugal	505 303	0	0	0	505 303
Russian Federation	8 176 728	0	0	0	8 176 728
Singapore	0	0	0	0	0
Slovakia	151 591	151 591	0	0	0
Slovenia	0	0	0	0	0
South Africa	0	0	0	0	0
Spain	4 341 016	4 341 016	0	0	0
Sweden	2 255 491	1 824 641	430 850	0	0
Switzerland	2 223 335	2 223 335	0	0	0
Tajikistan	36 749	0	0	0	36 749
Turkmenistan	59 718	0	0	0	59 718
Ukraine	2 094 712	0	0	0	2 094 712
United Arab Emirates	0	0	0	0	0
United Kingdom	9 766 137	0	565 000	9 201 137	0
United States of America	38 833 333	29 813 037	(379 704)	9 400 000	0
Uzbekistan	252 652	0	0	0	252 652
TOTAL	157 897 921	84 574 557	10 677 485	40 609 870	22 036 009

TRUST FUND FOR THE MULTILATERAL FUND FOR THE IMPLEMENTATION OF THE MONTREAL PROTOCOL

1991-1999 Summary Status of Contributions

As at 5 December 2000

Party	Agreed Contributions	Cash Payments	Bilateral Assistance	Promissory Notes	Outstanding Contributions
Australia	20 328 195	19 677 557	650 638	0	0
Austria	10 980 467	10 848 677	131 790	0	0
Azerbaijan	710 888	0	0	0	710 888
Belarus	2 048 747	0	0	0	2 048 747
Belgium	14 142 033	14 033 553	108 480	0	0
Brunei Darussalam	0	0	0	0	0
Bulgaria	897 207	897 207	0	0	0
Canada	42 050 343	37 847 337	4 051 346	0	151 660
Cyprus	148 670	148 670	0	0	0
Czech Republic	4 182 013	4 182 013	0	0	0
Denmark	9 354 747	9 149 747	205 000	0	0
Estonia	0	0	0	0	0
Finland	7 978 542	7 329 255	545 360	0	103 927
France	83 918 804	50 147 937	6 583 470	20 572 620	6 614 777
Georgia	0	0	0	0	0
Germany	122 261 352	82 137 034	11 324 473	28 799 845,04	0
Greece	5 033 055	5 033 055	0	0	0
Hungary	2 192 660	2 192 660	0	0	0
Iceland	406 439	406 439	0	0	0
Ireland	2 656 258	2 656 258	0	0	0
Israel	3 049 302	3 049 302	0	0	0
Italy	62 693 212	32 829 081	0	0	29 864 131
Japan(*)	183 584 951	175 179 192	2 733 500	0	5 672 259
Kuwait	286 549	286 549	0	0	0
Latvia	139 131	14 975	0	0	124 156
Liechtenstein	135 481	135 481	0	0	0
Lithuania	279 421	14 975	0	0	264 446
Luxembourg	885 421	885 421	0	0	0
Malta	28 052	28 052	0	0	0
Monaco	114 912	114 912	0	0	0
Netherlands	21 177 623	18 260 644	0	2 916 979	0
New Zealand	3 251 512	3 251 512	0	0	0
Norway	7 523 928	7 523 928	0	0	0
Panama	16 915	16 915	0	0	0
Poland	2 335 359	2 335 359	0	0	0
Portugal	3 224 189	2 718 886	0	0	505 303
Russian Federation	79 343 795	0	0	0	79 343 795
Singapore	531 221	459 245	71 976	0	0
Slovakia	1 411 145	1 411 145	0	0	0
Slovenia	61 290	61 263	0	0	27
South Africa	3 793 691	3 763 691	30 000	0	0
Spain	29 555 473	29 555 473	0	0	0
Sweden	16 037 888	15 607 038	430 850	0	0
Switzerland	15 786 088	15 509 588	276 500	0	0
Tajikistan	65 746	0	0	0	65 746
Turkmenistan	235 757	0	0	0	235 757
Ukraine	6 980 687	785 600	0	0	6 195 087
United Arab Emirates	559 639	559 639	0	0	0
United Kingdom	69 395 086	45 147 985	565 000	23 682 101	0
United States of America	290 251 569	270 034 378	10 817 191	9 400 000	0
Uzbekistan	332 255	79 603	0	0	252 652
SUB-TOTAL	1 132 357 708	876 307 230	38 525 574	85 371 545	132 153 359
Disputed Contributions	8 098 267	0	0	0	8 098 267
TOTAL	1 140 455 975	876 307 230	38 525 574	85 371 545	140 251 626

TRUST FUND FOR THE MULTILATERAL FUND FOR THE IMPLEMENTATION OF THE MONTREAL PROTOCOL

Status of Contributions for 1997 - 1999

As at 5 December 2000

Party	Agreed Contributions	Cash Payments	Bilateral Assistance	Promissory Notes	Outstanding Contributions
Australia	8 158 353	8 158 353	0	0	0
Austria	4 768 227	4 753 065	15 162	0	0
Azerbaijan	647 706	0	0	0	647 706
Belarus	1 612 377	0	0	0	1 612 377
Belgium	5 553 744	5 445 264	108 480	0	0
Brunei Darussalam	0	0	0	0	0
Bulgaria	68 000	68 000	0	0	0
Canada	17 102 223	14 953 009	1 997 554	0	151 660
Cyprus	0	0	0	0	0
Czech Republic	1 332 440	1 332 440	0	0	0
Denmark	3 955 149	3 955 149	0	0	0
Estonia	0	0	0	0	0
Finland	3 403 908	2 858 061	441 920	0	103 927
France	35 320 710	2 874 846	5 258 467	20 572 620	6 614 777
Georgia	0	0	0	0	0
Germany	49 845 885	11 076 863	9 969 177	28 799 845	0
Greece	2 094 711	2 094 711	0	0	0
Hungary	771 735	771 735	0	0	0
Iceland	165 372	165 372	0	0	0
Ireland	1 157 604	1 157 604	0	0	0
Israel	1 474 566	1 474 566	0	0	0
Italy	28 650 705	0	0	0	28 650 705
Japan(*)	85 083 909	76 678 150	2 733 500	0	5 672 259
Kuwait	0	0	0	0	0
Latvia	139 131	14 975	0	0	124 156
Liechtenstein	55 125	55 125	0	0	0
Lithuania	279 421	14 975	0	0	264 446
Luxembourg	385 869	385 869	0	0	0
Malta	0	0	0	0	0
Monaco	55 125	55 125	0	0	0
Netherlands	8 750 937	5 833 958	0	2 916 979	0
New Zealand	1 322 976	1 322 976	0	0	0
Norway	3 086 946	3 086 946	0	0	0
Panama	0	0	0	0	0
Poland	1 860 435	1 860 435	0	0	0
Portugal	1 515 909	1 010 606	0	0	505 303
Russian Federation	24 530 184	0	0	0	24 530 184
Singapore	0	0	0	0	0
Slovakia	454 773	454 773	0	0	0
Slovenia	0	0	0	0	0
South Africa	592 583	592 583	0	0	0
Spain	13 023 048	13 023 048	0	0	0
Sweden	6 766 473	6 335 623	430 850	0	0
Switzerland	6 670 005	6 636 105	33 900	0	0
Tajikistan	65 746	0	0	0	65 746
Turkmenistan	179 154	0	0	0	179 154
Ukraine	5 555 291	0	0	0	5 555 291
United Arab Emirates	0	0	0	0	0
United Kingdom	29 298 411	5 051 310	565 000	23 682 101	0
United States of America	116 499 999	106 458 703	641 296	9 400 000	0
Uzbekistan	332 255	79 603	0	0	252 652
TOTAL	472 587 120	290 089 925	22 195 306	85 371 545	74 930 344

NB: (*) Outstanding contribution withheld for bilateral cooperation.

Annex II

**PROJECTS THAT HAVE EXPERIENCED PROGRESS AND ARE RECOMMENDED FOR
REMOVAL FROM LIST OF PROJECTS WITH IMPLEMENTATION DELAYS**

Agency	Project number	Project Title	Planned Date of Completion
Germany	MAR/ARS/27/INV/11	Investment project for phasing out CFCs at Chem Tech Stella Industries, Port Luis	Dec-00
IBRD	ARG/REF/18/INV/40	Conversion to non-CFC technology in the production of mobile air conditioning systems at Sistemaire, S.A.	Nov-00
IBRD	CPR/REF/20/INV/176	Conversion of manufacturing facilities from CFC-11 foaming agent to cyclopentane and CFC-12 refrigerant to HFC-134a at Gansu Changfeng Baoan Industry Co. Ltd.	Aug-00
IBRD	IDS/FOA/11/INV/12	Elimination of CFC-11 in the manufacture of polyurethane foams at P.T. Foamindo Industri Uretan	Dec-00
IBRD	IDS/FOA/13/INV/16	Elimination of CFC-11 in the manufacture of flexible polyurethane foam at P.T. Erlangga Trimanunggal Kusumah	Dec-00
IBRD	IDS/FOA/15/INV/19	Elimination of CFC-11 in the manufacture of polyurethane foam sheet at Positive Foam Industry	Dec-00
IBRD	IDS/FOA/23/INV/73	Elimination of CFC-12 in the manufacture of extruded poethylene foam sheet at PT. Tara Guna Foam	Feb-01
IBRD	IDS/FOA/23/INV/77	Flexible boxfoam. Technical assistance program for SMEs at Indonesian Foam Association (AFI)	Feb-01
IBRD	IDS/FOA/23/INV/78	Technical assistance programme for SMEs for flexible polyurethane foam at Indonesian Foam Association (AFI)	Feb-01
IBRD	IDS/REF/15/TAS/29	Reduction of CFC-12 emission during service of MAC by use of recycling equipment	Dec-01
IBRD	IND/FOA/18/INV/56	Phase out of CFCs in the manufacture of molded PUF at PUR Polyurethane Products P. Ltd.	Dec-00
IBRD	IND/HAL/18/INV/60	Conversion from halon-1211 to ABC dry chemical power (ABC-DCP) and carbon dioxide (CO ₂) in portable extinguishers at Real Value Appliances Ltd.	Dec-00
IBRD	IND/REF/19/INV/89	Elimination of CFCs in the manufacture of commercial refrigeration equipment at Rabi-Run Refrigeration P., Ltd.	Jun-00
IBRD	IND/REF/22/INV/110	Elimination of CFCs in the manufacture of commercial refrigeration equipment at Refrigeration Components and Accessories	Dec-00
IBRD	IND/REF/22/INV/124	Elimination of CFCs in the manufacture of commercial refrigeration equipment at Refrigerators and Home Appliances P. Ltd.	Dec-00
IBRD	IND/REF/23/INV/152	Elimination of CFCs in the manufacture of commercial refrigeration equipment at Sarkar Refrigeration Industries	Sep-00
IBRD	MAL/REF/19/INV/90	Phase-out of CFC-12 MAC manufacturing equipment and conversion of HFC-134a MAC manufacturing equipment at UCM Industrial Corporation Berhad	Mar-00
IBRD	THA/FOA/27/INV/112	Conversion from CFC-11 to HCFC-141b technology in the manufacture of rigid foam at Willich Sales & Contracting Co. Ltd.	Jun-00
IBRD	THA/REF/07/TAS/07	CFC recycling in MAC	Dec-01
UNDP	CPR/REF/23/INV/225	Elimination of CFCs 11 and 12 in the manufacture of domestic freezers at Jilin Jinouer Electric Appliances Group Co.	Dec-00

Agency	Project number	Project Title	Planned Date of Completion
UNDP	EGY/FOA/22/INV/64	Phaseout of the remaining ODS consumption in the foam sector (11 enterprises)	Dec-00
UNDP	EGY/REF/20/INV/58	Elimination of CFC-11 and 12 in the manufacture of commercial refrigeration equipment at El-Mohandes	Jun-00
USA	CPR/REF/16/INV/116	Haier Refrigerator Factory	Dec-99

Annex III**PROJECTS THAT HAVE EXPERIENCED SOME PROGRESS AND ARE
RECOMMENDED FOR CONTINUED MONITORING**

Agency	Project Number	Project Title
France	IRA/REF/24/INV/34	Conversion to non-CFC facilities of 4 companies producing cars and wagons with MAC umbrella project
France	LEB/REF/23/TAS/21	Implementation of an ODS recovery and recycling network
France	MAU/REF/14/TAS/05	Conversion of CFC-based commercial refrigeration installations in the fishing industry
France	MOR/REF/23/TAS/17	Implementation of an ODS recovery and recycling network
IBRD	ARG/REF/19/INV/43	Elimination of CFC in the manufacturing plant of domestic refrigerators at Adzen S.A. C.I.F.
IBRD	ARG/REF/23/INV/69	Elimination of CFCs in the manufacturing plant of domestic refrigerators at Lobato San Luis S.A.
IBRD	IND/REF/19/INV/92	Elimination of CFCs in the manufacture of commercial refrigeration equipment at Chandra Frig Co. P., Ltd.
IBRD	IND/REF/22/INV/123	Elimination of CFCs in the manufacture of commercial refrigeration equipment at Hindustan Refrigeration Industries
IBRD	JOR/FOA/15/INV/22	Umbrella project for conversion to CFC-free technology at three flexible polyurethane foam factories at Arab Foam, Jordan Plastics, National Foam
IBRD	JOR/SEV/28/INS/51	Renewal of institutional strengthening (phase II)
IBRD	MAL/FOA/17/INV/59	Elimination of ODS in the process of EPE/EPS foam sheet at Star Foam Paper Products Sdn. Bhd.
IBRD	THA/FOA/27/INV/111	Conversion from CFC-11 to HCFC-141b technology in the manufacture of rigid polyurethane foam at Siam Steel International PLC
UNDP	ARG/FOA/15/INV/14	Elimination of the use of CFC in the manufacture of sandwich polyurethane panels at Cinter, S.R.L.
UNDP	ARG/FOA/18/INV/33	Elimination of the use of CFC's in the manufacture of sandwich panels and spray foams at Montisol Argentina S.A. and Art Nouveau Puntana, S.A.
UNDP	ARG/FOA/20/INV/48	Conversion to non-CFC technology in the manufacture of flexible foam (slabstocks) at Suavestar S.A.
UNDP	ARG/FOA/22/INV/57	Elimination of the use of CFCs in the manufacture of sandwich polyurethane panels and spray foams at Calofrig Asilaciones Jacobi S.A.I.C.
UNDP	ARG/REF/23/INV/60	Elimination of the use of CFCs in the manufacture of commercial refrigerators and display cabinets at Trevi
UNDP	BOL/REF/20/TAS/04	Implementation of a national programme for recovery and recycling of refrigerant
UNDP	CPR/FOA/17/INV/126	Conversion to CFC-free technology in the manufacture of XPS foam at Handan No. 7
UNDP	CPR/FOA/22/INV/202	Elimination of CFC-12 in the manufacture of EPS foam sheet at Zhejiang Wanpeng Clique Co., Ltd.
UNDP	CPR/REF/19/INV/167	Elimination of CFCs 11 and 12 in the manufacture of domestic freezers at Guingdao Haier General Freezer Company
UNDP	CPR/SOL/19/INV/169	Elimination of CFC-113 used in the production line at Shanghai Sixth Radio Factory
UNDP	CPR/SOL/19/INV/171	Elimination of the use of CFC-113 and methyl chloroform in the color picture tube cleaning processes at the Shanghai Novel CPT. Corp. Factory
UNDP	CPR/SOL/19/INV/172	Elimination of the use of TCA in the Baoshi Electronics Corporation Shijazhuang Manufacturing Operations
UNDP	CPR/SOL/20/INV/186	Elimination of ODS (CFC 113) used in the production line at Shanghai No 8 Radio Factory
UNDP	CPR/SOL/22/INV/195	Elimination of CFC-113 used in the production line at Shanghai Railway Communication Equipment Factory

Agency	Project Number	Project Title
UNDP	EGY/FOA/12/INV/28	Conversion to CFC free-technology at El Fateh
UNDP	EGY/REF/20/INV/59	Elimination of CFC-11 and 12 in the manufacture of commercial refrigeration equipment at Amiral
UNDP	GLO/REF/24/TAS/159	Global MAC project: Phase III
UNDP	IDS/FOA/23/INV/71	Conversion to CFC-free technology in the manufacture of flexible cold cured moulded and integral skin PUF at PT Archigramma
UNDP	IND/ARS/19/DEM/69	Conversion of 5 aerosol filling installations to manual filling equipment using HAP
UNDP	IND/FOA/19/INV/71	Phase out of CFCs in the manufacture of rigid PUF insulated thermoware at Bharat Plastic Products
UNDP	MAL/ARS/19/INV/85	Umbrella project to phase out ODS at SMEs in the aerosol sector
UNDP	MAL/REF/18/INV/73	Umbrella project for elimination of CFCs 11 and 12 in the manufacture of commercial refrigeration at 4 small enterprises: Lim Yew, Exquisite, FMC, Noblelane
UNDP	MEX/FOA/20/INV/49	Umbrella project for conversion to CFC-free technology in the manufacture of polyurethane shoe soles (seven enterprises)
UNDP	MOR/FOA/22/INV/08	Phase-out of CFC in the manufacture of flexible foam (slabstock) at Richbond S.A. in Morocco
UNDP	MOR/FOA/22/INV/10	Phase-out of CFC in the manufacture of flexible foam (slabstock) at Dolidol S.A. in Morocco
UNDP	PAN/FOA/22/INV/09	Elimination of CFCs in the manufacture of extruded polystyrene foam sheet at Productos Moldeados America S.R. Ltda. (Plasticos Modernos)
UNDP	PER/REF/15/INV/06	Elimination of CFC-11 and CFC-12 in the manufacture of domestic refrigerators at Industrias Lenche S.A. (Inlensa)
UNDP	PRC/REF/20/TAS/04	Implementation of a national programme for recovery and recycling of refrigerants
UNDP	THA/SEV/09/INS/09	Institutional strengthening of the Ozone Layer Protection Unit
UNDP	VEN/REF/17/INV/40	Elimination of CFCs 11 and 12 in the manufacture of commercial refrigeration equipment at Industrias Nutal, C.A.
UNDP	VEN/REF/18/INV/43	Elimination of CFCs 11 and 12 in the manufacture of domestic refrigerators at Coresmalt Valencia, C.A.
UNDP	VEN/REF/19/INV/49	Elimination of CFC-11 and CFC-12 in the manufacture of bottle coolers, freezers and water coolers at Hielomatic, C.A.
UNEP	BAH/REF/26/TRA/05	Implementation of the RMP: Train the trainers programme in the refrigeration sector
UNEP	BAH/REF/26/TRA/06	Implementation of the RMP: Customs training
UNEP	BAH/SEV/19/INS/02	Institutional strengthening for the phase-out of ODSs under the Montreal Protocol
UNEP	DOM/REF/25/TRA/14	Implementation of the RMP: Training programme for customs officers
UNEP	DOM/REF/25/TRA/17	Implementation of the RMP: Train the trainers programme in the refrigeration sector
UNEP	DOM/SEV/17/INS/04	Establishment of the National Commission for the Ozone (Cogo)
UNEP	ELS/REF/25/TRA/07	Implementation of the RMP: Train the trainers programme in the refrigeration sector
UNEP	ELS/REF/25/TRA/08	Implementation of the RMP: Customs training
UNEP	GAM/SEV/19/TRA/03	Training of customs officers
UNEP	GEO/REF/23/TRA/05	Implementation of the RMP: Training of trainers in the refrigeration servicing sector
UNEP	GLO/REF/19/TRA/97	Training modules for national training courses on good practices in refrigeration
UNEP	GLO/SEV/21/TAS/130	Develop a handbook on the practical use of policy instruments
UNEP	GUA/REF/21/TRA/13	National train the trainer programme on refrigeration management plan and good practices in refrigeration
UNEP	GUA/REF/27/TRA/18	Implementation of the RMP: Custom officers training programme
UNEP	GUA/SEV/28/INS/22	Renewal of institutional strengthening (phase III)
UNEP	GUY/REF/23/TRA/06	Implementation of the RMP: Training of trainers for good refrigeration servicing practices
UNEP	MOL/REF/25/TRA/03	Implementation of the RMP: Train the trainers programme for good practices in the refrigeration sector
UNEP	MOL/REF/25/TRA/04	Implementation of the RMP: Training on monitoring and control of CFC and CFC using equipment
UNEP	MOR/SEV/19/INS/03	Creation of Ozone Unit

Agency	Project Number	Project Title
UNEP	MOZ/SEV/15/INS/03	Institutional strengthening
UNEP	PER/REF/21/TRA/21	National train the trainer programme on refrigeration management plan and good practices in refrigeration
UNEP	PER/REF/27/TRA/23	Implementation of the RMP: Custom officers training programme
UNEP	PRC/SEV/17/INS/02	Creation of an Ozone Bureau
UNEP	SUD/SEV/28/INS/12	Renewal of institutional strengthening (phase II)
UNEP	SWA/SEV/15/INS/03	Institutional strengthening
UNEP	URT/SEV/20/INS/07	Institutional strengthening for the phase out of ODS and the establishment of a National Ozone Office
UNEP	VIE/SEV/28/INS/27	Renewal of institutional strengthening (phase II)
UNEP	ZIM/SEV/28/INS/20	Renewal of institutional strengthening (phase II)
UNIDO	IRA/FOA/22/INV/20	Phasing out of CFC-11 from flexible slabstock foam manufacturing at Safoam Co.
UNIDO	IRA/FOA/22/INV/21	Phasing out of CFC-11 from flexible slabstock foam manufacturing at Urethane Systems Company (USC)
UNIDO	IRA/FOA/22/INV/22	Phasing out of CFC-11 from flexible slabstock foam manufacturing at Shizar Co.
UNIDO	IRA/FOA/23/INV/29	Phasing out of CFC-11 from flexible slabstock foam manufacturing at Mashhad Foam
UNIDO	MOR/FUM/22/DEM/11	Four alternatives to the use of methyl bromide in horticulture: steam pasteurization, non-soil cultivation, solarization, and low-dose chemicals, in combination with an Integrated Pest Management
UNIDO	MOR/REF/25/INV/24	Replacement of CFC-12 with HFC-134a for commercial refrigeration at Alom Du Nord
UNIDO	MOR/REF/25/INV/25	Replacement of CFC-12 with HFC-134a for commercial refrigeration at Batinox
UNIDO	PAK/REF/23/INV/17	Phasing out ODS at the freezer factory of Hirra Farooq's (Pvt) Ltd.
UNIDO	ROM/SEV/17/INS/04	Creation of an Ozone Secretariat
UNIDO	SUD/REF/19/INV/06	Phasing out of ODS at three small domestic refrigerator factories in Sudan (Coldair Refrigerator Factory, Modern Refrigerator and Metal Furniture Co., Sheet Metal Industries Co. Refrigerator Factory)
UNIDO	THA/FUM/25/DEM/97	Alternatives to the use of methyl bromide in grain storage (rice, maize, tapioca, feed grains and pulses)
UNIDO	TUN/ARS/22/INV/21	Phasing out CFCs at Sogepar
UNIDO	TUR/FOA/23/INV/30	Phasing out CFC-11 at Isbir Termoset Plastic San. A.S., Ankara, Turkey
UNIDO	VEN/FOA/25/INV/64	Phasing out CFC-11 with HCFC-141b at Tecnofrigo in the production of rigid PU panels

APPROVED BUDGET FOR THE FUND SECRETARIAT FOR YEARS 2001, 2002 AND 2003

			APPROVED	APPROVED	APPROVED
			2001	2002	2003
10	PERSONNEL COMPONENT				
1100	Project Personnel (Title & Grade)				
01	Chief Officer	D. 2	122 000	125 660	129 430
02	Deputy Chief Officer (Economic Cooperation)	P. 5	110 000	113 300	116 699
03	Deputy Chief officer (Technical Cooperation)	P. 5	110 000	113 300	116 699
04	Economic Affairs Officer	P.4/P.5	110 000	113 300	116 699
05	Environmental Affairs Officer	P.4/P.5	110 000	113 300	116 699
06	Project Management Officer	P.4/P.5	110 000	113 300	116 699
07	Project Management Officer	P.4/P.5	110 000	113 300	116 699
08	Information Management Officer	P. 3	81 000	83 430	85 933
09	Admin & Fund Management Officer	P. 4	95 000	97 850	100 786
10	Senior Monitoring and Evaluation Officer	P. 5	110 000	113 300	116 699
11	Executive Assistant to Chief Officer	P.2	55 000	56 650	58 350
1199	Sub-Total		1 123 000	1 156 690	1 191 391
1200	Consultants				
01	Technical and project review		150 000		
1299	Sub-Total		150 000		-
1300	Administrative Support Personnel				
01	Admin Assistant	G.8	45 000	45 900	46 818
02	Meeting Services Assistant	G.7	41 000	41 820	42 656
03	Programme Assistant	G.8	45 000	45 900	46 818
04	Senior Secretary (Deputy Chief, EC)	G.6	37 000	37 740	38 495
05	Senior Secretary (Deputy Chief, TC)	G.6	37 000	37 740	38 495
06	Computer Operations Assistant	G.7/G.8	45 000	45 900	46 818
07	Secretary (Prog. Officers -2)	G.6	37 000	37 740	38 495
08	Secretary/Clerk, Administration	G.5	32 000	32 640	33 293
09	Registry Clerk	G.4	26 000	26 520	27 050
10	Database Assistant	G.8	45 000	45 900	46 818
11	Secretary, Monitoring & Evaluation	G.5/G.6	36 000	36 720	37 454
	Sub-Total		426 000	434 520	443 210
1320	Meeting Services: ExCom (3) & Sub-Committees (6)		500 000		
1399	TOTAL ADMINISTRATIVE SUPPORT COST		926 000	434 520	443 210
1600	Mission Costs		160 000		-
19	COMPONENT TOTAL		2 359 000	1 591 210	1 634 601

		APPROVED	APPROVED	APPROVED
		2001	2002	2003
20	CONTRACTUAL COMPONENT			
2100	SUB-CONTRACTS			
01	Information Materials	30 000		
29	COMPONENT TOTAL	30 000		
30	MEETING PARTICIPATION COMPONENT			
3300	Travel & DSA for A.5 delegates to ExCom Mtg.			
01	Travel of Chairperson and Vice-Chairperson	30 000		
02	Executive Committee (3) & Sub-Committees (6)	225 000		
03	Informal Sub-Group Meetings	30 000		
39	COMPONENT TOTAL	285 000		
40	EQUIPMENT COMPONENT			
4100	Expendables			
01	Office Stationery	15 000		
02	Software	9 000		
	Sub-Total	24 000		
4200	Non-Expendable Equipment			
01	Computers, printers	10 000		
02	Others	5 000		
	Sub-Total	15 000		
4300	Rental of office premises	307 000		
49	COMPONENT TOTAL	346 000		

	APPROVED	APPROVED	APPROVED
	2001	2002	2003
50 MISCELLANEOUS COMPONENT			
51 Operation and Maintenance of Equipment			
01 Computers and printers, etc.	12 000		
02 Maintenance of office premises	9 000		
03 Rental of photocopiers	15 000		
04 Telecommunication equipment	9 000		
05 Network maintenance	9 000		
Sub-total	54 000		
52 Reporting Costs			
01 Executive Committee meetings			
02 Others	20 000		
Sub-total	20 000		
53 Sundries			
01 Communications	40 000		
02 Freight Charges	15 000		
03 Bank Charges	5 000		
04 Staff training (carried over)	38 000		
Sub-total	98 000		
54 01 Hospitality costs	10 000		
59 COMPONENT TOTAL	182 000		
GRAND TOTAL	3 202 000	1 591 210	1 634 601
Programme Support Costs (13%) (on budget lines 11 and 13.01 to 13.09)	201 370	206 857	212 498
Less Cost covered by Government of Canada	(350 000)	(350 000)	(350 000)
COST TO MULTILATERAL FUND	3 053 370	1 448 067	1 497 099

Annex V

CRITERIA AND RATING SCHEME FOR OVERALL ASSESSMENT

(from Section II of Project Completion Report)

Part A: Assessment of Quantitative Project Performance Data			
Category	Criteria	Range	Rating
Pre-conditions for Completion*	ODS phase-out as approved	0 or 20	
	Conversion completed (no more CFC in use, ODS-free production has started)	0 or 20	
	Certified equipment destruction	0 or 20	
Delays	On time	15	
	6 to 12 months delay	0	
	More than 12 months delay	-15	
Cost-effectiveness of MLF Funding	Better than approved by 5% or more	5	
	As approved, or better by up to 5%	0	
	Less cost-effective than approved	-5	
Subtotal A			0
Part B: Qualitative Rating of Project Performance**			
Project Preparation	Quality of project design	5, 3 or 1	
Technology Choice	Conversion technology	5, 3 or 1	
	Type of equipment	5, 3 or 1	
	Supplier	5, 3 or 1	
Management of Risks	Safety / health protection	5, 3 or 1	
	Maintenance of equipment	5, 3 or 1	
	Maintaining product quality	5, 3 or 1	
	Preventing return to ODS use	5, 3 or 1	
Subtotal B			0
Total Score	Highly satisfactory	100 to 120	
	Satisfactory	75 to 99	
	Less satisfactory	48 to 74	

* The overall rating will be calculated only if the pre-conditions for completion, as defined by the Executive Committee in Decision 28/2, are met and documented (applicable for projects completed after July 1999).

** Please rate the project performance with regard to quality/appropriateness using the following scale for each category: Highly satisfactory: (5); Satisfactory: (3); Less satisfactory: (1).

Annex VI
Schedule for Submission of Outstanding Project Completion Reports (PCRs) in 2001*

	Schedule	Sector	Investment PCRs	Non-Investment PCRs
UNDP	31 Mar 01	UNDP will concentrate on foam PCRs until 15 th February 2001, and will deliver the outstanding solvent PCRs until 31 st January 2001 and the three aerosol PCRs and one halon PCR by end-February 2001. After that, the remaining PCRs would be primarily in the foam and refrigeration sectors.	30	10
	30 Jun 01		30	10
	30 Sept 01		30	10
	31 Dec 01		29	10
	Total		119	40
UNEP	Schedule	Sector	Investment PCRs	Non-Investment PCRs
	31 Jan 01	TAS		20
	31 Jan 01	Training		2
	Total			22
UNIDO	Schedule	Sector	Investment PCRs	Non-Investment PCRs
	31 Jan 01	Foam	7	
	31 Mar 01	Aerosol**	2	
	31 Mar 01	Refrigeration	22	
	31 Jul 01	Refrigeration	2	
	Total		33	
IBRD	Schedule	Sector	Investment PCRs	Non-Investment PCRs
	31 Jan 01	Foam (13)*** Solvent (2) Compressor (3)	18	
	31 Feb 01	Halon (0) Refrigeration (5) All Sectors (5)	10	
	31 Mar 01	All Sectors	10	
	31 Apr 01	Aerosol (3) All Sectors (10)	13	
	31 May 01	All Sectors	6	
	31 Jun 01	TAS (2) INS (2)		4
	31 Jul 01	Foam (1) All Sectors (7) TAS (1)	8	1
		Total		67

*The table shows expected PCRs for projects completed as of 31 December 1999 and takes into account the number of outstanding PCRs as of 31 October 2000. The Implementing Agencies will, in addition to the above schedule, submit PCRs in 2001 for projects completed through 2000 and up to June 30, 2001.

**The completion reports on two other aerosol projects in Kenya are pending until warehouse issues are cleared.

***Some of these foam projects will have PCRs ready for submission before January 2000.

Annex VII

RECOMMENDATIONS FROM TRAINING EVALUATION

It is recommended:

1. that all future non-investment activities related to the refrigeration servicing sector in low-volume countries (such as training of technicians in good services practices and customs training) should continue to be part of the Refrigerant Management Plan in order to place them in the context of a comprehensive plan for sector phase-out. *For non low-volume countries, projects such as training of technicians and training of customs officers would be prepared in the framework of a national long-term strategy for the refrigeration sector and considered in accordance with Decision 31/48, part C.* When preparing new RMPs, as well as during implementation of approved RMPs, training activities related to the refrigeration servicing sector and customs officers should build on the results of any earlier training activities. Consideration should be also given to strengthen the relevant industry associations and to involve them more closely in project preparation and implementation.
2. *that during the compliance period, the capacity of NOUs for development of national policies and regulations regarding monitoring and controlling consumption and trade of ODS and ODS-based equipment should continue to be enhanced.*
3. that countries are encouraged to develop a certification system to recognize those trainees who have successfully participated in training programmes through appropriate regulations or other policies. *Such regulations are most effective when they are developed with active industry participation and create common certification requirements across the country, either through national legislation or regulations consistent across states/provinces.*
4. that national and regional activities should be planned and implemented in a complementary way. Regional workshops/seminars should focus on issues of common interest and should address priority requests in the region. National training programmes should respond to the specific requirements of countries concerned.
5. that a list of relevant past and planned training events, bilateral and multilateral, should be made available by UNEP as part of its information exchange activities to all Parties. It would enable *the Parties to consult such information on a timely basis and eliminate the possible duplication of similar events worldwide.*
6. that project proposals should include baseline data and indicators by which the results of the project could be assessed. Adequate monitoring systems should be developed to facilitate subsequent reporting on the results of training activities, and each project should foresee a budget line and adequate time for monitoring and reporting.

7. that the PCR format for non-investment projects used for reporting on training projects should be revised. The PCR should correspond to the related indicators defined for the approved project and should include information on the results and follow-up of training projects.
8. that the model of charging participants' fees for training of technicians, as included in the relevant German (GTZ) bilateral projects, in order to make training programmes sustainable should be closely monitored. If successful, countries should be encouraged to adopt it for future projects.
9. that national training handbooks, similar to the ones prepared for 10 African countries by GTZ, should be produced as part of the training materials for other countries as well, taking into account previous training materials developed.
10. that innovative solutions should be developed to reach out with training to the informal sector.