



Multilateral Fund for the Implementation of
the Montreal Protocol

***POLICIES, PROCEDURES, GUIDELINES AND
CRITERIA***

(As at May 2019)

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IV. BILATERAL COOPERATION**CRITERIA**

Bilateral and, in particular cases agreed by a decision of the Parties, regional co-operation may, up to 20 per cent and consistent with any criteria specified by decision of the Parties, be considered as a contribution to the Multilateral Fund, provided that such co-operation as a minimum:

- (a) strictly related to compliance with the provisions of the Protocol;
- (b) provides additional resources; and
- (c) meets agreed incremental costs.

(UNEP/OzL.Pro/2/3 Annex IV, Appendix IV of Decision II/8, para. 8).

The amount representing the annual bilateral co-operation would be credited for the year designated by the non-Article 5 Party, as part of its contribution.

(UNEP/OzL.Pro/ExCom/5/16 Annex IV, para. 12).

The Executive Committee in its annual report to the meeting of the Parties shall provide recommendations in respect of contributions of specific Parties to the Multilateral Fund made through regional co-operation. The amount representing regional co-operation accepted by the Parties shall be credited against contributions due from a non-Article 5 Party to the Fund for the year designated by the country.

(UNEP/OzL.Pro/ExCom/5/16 Annex IV, para. 13, 14).

In-kind contribution

If the bilateral or regional assistance will be in the form of a contribution in-kind, both the non-Article 5 Party and the beneficiary country shall agree on the financial cost of such contribution according to the measures adopted by the Executive Committee for costing contributions in-kind.

(UNEP/OzL.Pro/ExCom/5/16 Annex IV, para. 7).

GUIDELINES FOR COST ASSESSMENT OF BILATERAL AND REGIONAL ACTIVITIES

The Seventh Meeting of the Executive Committee adopted guidelines for cost assessment of bilateral and regional activities. In assessing the costs claimed as bilateral or regional contributions to the Fund, it was decided that the following criteria should be used:

- (a) donor countries should submit a detailed account of how the assistance conforms to incremental costs;
- (b) lists of maximum costs by level of ODS consumption by project type, e.g., those used for institutional strengthening, should be developed and claims for bilateral or regional contributions should not exceed the maximum levels; and
- (c) activities that involve more than one Article 5 country may be considered bilateral activities providing that the above criteria are met and a pro rata share is determined which accounts for participation of any non-Article 5 country.

(UNEP/OzL.Pro/ExCom/7/30, para. 82 and Annex IV).

(Supporting document: UNEP/OzL.Pro/ExCom/7/30 Annex IV).

Non-Article 5 Parties intending to withhold up to 20 per cent of their contribution for the purpose of bilateral or regional assistance should, to the extent possible, indicate this in writing to the Fund Secretariat, specifying the year to which it should be credited. The Secretariat shall circulate such information to all non-Article 5 Parties and to the Implementing Agencies.

(UNEP/OzL.Pro/ExCom/5/16 Annex IV, para. 4).

Documentation for assessment

Non-Article 5 Parties shall submit to the Secretariat, as early as possible, the documentation for assessment of their bilateral or regional contributions. The documentation shall identify beneficiary countries and the proposed activities to be implemented, with timetables and estimated budgets. It shall also indicate whether an agreement has been reached with a beneficiary country and the relationship with the country programme of the beneficiary country.

(UNEP/OzL.Pro/ExCom/5/16 Annex IV, para. 5, 6).

The Twelfth Meeting of the Executive Committee agreed that any future bilateral contribution projects that exceeded US \$500,000 should follow the same procedures as applied to projects submitted by the Implementing Agencies.

(UNEP/OzL.Pro/ExCom/12/37, para. 35).

The Fund Secretariat shall prepare an assessment of all proposals for bilateral or regional assistance against project eligibility criteria set out by the Executive Committee, and shall report this assessment to the Committee. The Committee shall assess these proposals in light of the recommendations provided by the Secretariat.

(UNEP/OzL.Pro/ExCom/5/16 Annex IV, para. 8, 9).

In some particular cases, in order to avoid delays in starting bilateral assistance projects, the Fund Secretariat pending the forthcoming meeting of the Executive Committee, may consult with the Chairman and Vice-Chairman, and shall transmit the result of such consultations to the other members of the Committee for their information. Should any member notify objection to the proposed activities by telex, fax or mail within two weeks of receiving the document, the proposal would be considered at the next Executive Committee meeting. If no member objected to the document within that time period, the Secretariat could advise the non-Article 5 Party whether or not the proposal satisfied the criteria stated above and therefore qualified as eligible.

(UNEP/OzL.Pro/ExCom/5/16 Annex IV, para. 10).

(UNEP/OzL.Pro/ExCom/14/15, para. 45).

A progress report on bilateral or regional activities, including financial reporting, should be submitted by the donor country to the Secretariat semi-annually.

(UNEP/OzL.Pro/ExCom/5/16 Annex IV, para. 11).

Intersessional approval of bilateral co-operation activities

The Executive Committee, noting that bilateral co-operation activities had not been specifically exempted from its decision at the Sixteenth Meeting to suspend intersessional approval of projects, decided to reinstate intersessional approval of bilateral co-operation activities.

(UNEP/OzL.Pro/ExCom/17/60, Decision 17/3 para. 11).

Flexibility of timing for crediting bilateral co-operation funding

The Twenty-fifth Meeting of the Executive Committee decided to allow flexibility in the year for which bilateral projects would be credited, provided that:

- (a) the bilateral agencies submit their work plans in time at the beginning of the year, so that the Secretariat could transmit them to the Monitoring, Evaluation and Finance Sub-Committee for consideration during discussions of the business plans at the Committee's first meeting of the year; and
- (b) any project proposal by a bilateral agency exceeding US \$2 million be submitted for full review by the Executive Committee and not approved intersessionally.

(UNEP/OzL.Pro/ExCom/25/68, Decision 25/13, para. 38).

The Forty-ninth Meeting of the Executive Committee decided to continue to inform the Meeting of the Parties of cases where bilateral cooperation exceeded 20 per cent of its 2006 contribution in the current replenishment period, in particular where they relate to commitments for existing multi-year agreements.

(UNEP/OzL.Pro/ExCom/49/43, Decision 49/19 para. 103 (a)).

Rate of disbursement in bilateral projects

The Thirty-first Meeting of the Executive Committee decided to request the bilateral agencies to strive to achieve the same rate of disbursement (70 per cent for all funded projects) as required for the Implementing Agencies by decision 24/4.

(UNEP/OzL.Pro/ExCom/31/61, Decision 31/5, para. 23(c)).

Programme support costs of the bilateral cooperation projects

The Forty-first Meeting of the Executive Committee decided to request the Secretariat, in consultation with bilateral agencies, to compile historical data of the rates of programme support costs of the bilateral cooperation projects and the methodology used for the calculation of such rates with a view to examining the applicability of the current administrative cost regime established by Decision 38/68 to bilateral agencies, and to report thereon to the 42nd Meeting.

(UNEP/OzL.Pro/ExCom/41/87, Decision 41/94, para. 150(c)).

The Forty-second Meeting of the Executive Committee decided:

- (a) to take note of the report on programme support costs of bilateral cooperation projects (UNEP/OzL.Pro/ExCom/42/50);
- (b) to note with appreciation the inputs from Australia, Canada, Germany, Israel, Italy, and Japan;

- (c) to defer further consideration of the programme support costs of bilateral cooperation projects until its 43rd Meeting;
- (d) to invite the bilateral agencies to make further submissions giving their views on the matter in order to facilitate discussion at the 43rd Meeting; and
- (e) to include in the provisional agenda of the 43rd Meeting an item entitled “Rights and obligations of bilateral agencies under the Montreal Protocol and its Multilateral Fund”.

(UNEP/OzL.Pro/ExCom/42/54, Decision 42/45, para. 145).

(Supporting document: UNEP/OzL.Pro/ExCom/42/50).

The Forty-third Meeting of the Executive Committee decided to request the Secretariat, in cooperation with interested Parties, to prepare a paper, for consideration at the 45th Meeting, on a procedure for using support costs, consistent with Decision 26/41, in a more flexible manner to address the issues raised in paragraph 146 of document UNEP/OzL.Pro/ExCom/42/54 while allowing bilateral agencies to decide which modalities would apply to them.

(UNEP/OzL.Pro/ExCom/43/61, Decision 43/40, para. 152).

The Forty-fifth Meeting of the Executive Committee after a discussion of the proposal by the representative of Japan to modify the proposed procedures and guidelines for a core unit funding advance, decided:

- (a) to defer consideration of the agenda item to the 46th Meeting of the Executive Committee; and
- (b) to invite Japan to submit its proposed principles and guidelines for a core unit funding advance for bilateral agencies to the 46th Meeting of the Executive Committee.

(UNEP/OzL.Pro/ExCom/45/55, Decision 45/57, para. 185).

(Supporting document: UNEP/OzL.Pro/ExCom/45/49).

Focal point in bilateral projects

The Twenty-ninth Meeting of the Executive Committee decided to request that one donor be nominated in the project proposal to act as the focal point with responsibility for communications with the Secretariat on reviewing, managing and reporting on the project.

(UNEP/OzL.Pro/ExCom/29/65, Decision 29/25, para. 53).

BUSINESS PLANS FOR BILATERAL CO-OPERATION

Business plans for bilateral co-operation for the year 1999

The Twenty-seventh Meeting of the Executive Committee decided:

- (a) to take note with appreciation of the business plans for bilateral co-operation submitted by Belgium, Canada, Finland, France, Germany, Japan, New Zealand and Sweden (UNEP/OzL.Pro/ExCom/27/6, annexes I to VIII);
- (b) to request countries to submit their draft business plans for bilateral co-operation to the Executive Committee at its third meeting each year;
- (c) to request the Secretariat to advise countries engaged in bilateral co-operation and Implementing Agencies on possible duplication of business plan activities;
- (d) to include in the agenda of the next meeting of the Sub-Committee on Monitoring, Evaluation and Finance the subject of bilateral co-operation with regard to its impact on Implementing Agencies' shares;
- (e) to agree that, for the bilateral business plans to achieve their primary objectives, the beneficiary countries should be advised to avoid duplication by consulting with relevant agencies, including the ozone units.

(UNEP/OzL.Pro/ExCom/27/48, Decision 27/3, para. 22).

Business plans for bilateral co-operation for the year 2000

The Thirtieth Meeting of the Executive Committee decided:

- (a) to take note with appreciation of the business plans for bilateral co-operation submitted by Australia, Canada, Czech Republic, Denmark, France, Germany, Japan, New Zealand, Sweden and the United Kingdom;
- (b) to urge that, when preparing business plans for bilateral co-operation, there should be ongoing discussion among the bilateral donors, the Implementing Agencies and the Fund Secretariat in order to avoid overlapping and to provide consistency;

- (c) to note the explanations given by the representative of Sweden concerning the projects in its business plan for bilateral co-operation in 2000;
- (d) to request the Government of France to review the chiller replacement projects in its business plan in the light of decisions taken by the Executive Committee on the funding of such projects.
(UNEP/OzL.Pro/ExCom/30/41, Decision 30/14, para. 34).
(Supporting document: UNEP/OzL.Pro/ExCom/30/11, and Corr.1).

Business plans for bilateral co-operation for the year 2001

The Thirty-second Meeting of the Executive Committee decided:

- (a) to note, with appreciation, the draft business plans for bilateral co-operation submitted by Canada, Germany and Japan and the letters sent by Australia and the United Kingdom;
- (b) to request all Parties planning to submit requests for bilateral co-operation to submit final business plans to the Thirty-third Meeting.
(UNEP/OzL.Pro/ExCom/32/44, Decision 32/9, para. 20).
(Supporting document: UNEP/OzL.Pro/ExCom/32/12).

The Thirty-third Meeting of the Executive Committee decided:

- (a) to reaffirm decision 30/56 (e) with regard to Japanese bilateral activities in China's solvent sector;
- (b) to reaffirm decision 30/14 (b) with regard to avoiding overlapping and ensuring consistency when preparing business plans for bilateral co-operation;
- (c) to note, with appreciation, the information on the 2001 planned bilateral co-operation activities of Australia, Canada, France, Germany, Italy, Japan, New Zealand, Sweden and the United Kingdom.
(UNEP/OzL.Pro/ExCom/33/32, Decision 33/5, para. 22).

Business plans for bilateral co-operation for the year 2002

The Thirty-fifth Meeting of the Executive Committee decided:

- (a) to note with appreciation the draft business plans for bilateral co-operation for the year 2002 submitted by Australia, Canada, Germany, Italy, Japan and Sweden, as contained in document UNEP/OzL.Pro/ExCom/35/6, as well as planned bilateral funding by the United Kingdom;
- (b) to request all bilateral agencies planning to submit activities in 2002 to obtain the clearance of the respective Article 5 countries before submitting activities for funding by the Executive Committee;
- (c) to note that the World Bank would adjust approved programme funds allocated for 2002 for the National CFC Phase-out Plans for Thailand and Malaysia when and if the World Bank sub-contracted Sweden for CTC/TCA strategies and MAC technical assistance projects included in Sweden's draft 2002 business plan. The funds would then be credited against Sweden's contribution to the Multilateral Fund, and this would take place in future years when and if this arrangement occurred again;
- (d) further to request Parties planning to submit bilateral co-operation projects in 2002 to submit final business plans to the 36th Meeting.
(UNEP/OzL.Pro/ExCom/35/67, Decision 35/3, para. 28).
(Supporting document: UNEP/OzL.Pro/ExCom/35/6).

The Thirty-fifth Meeting of the Executive Committee also decided to request bilateral agencies to submit their final business plans by the due date, indicating the total level of funds needed and, in the light of this, to authorize the Secretariat to adjust the resource allocation for projects accordingly and account for any changes in allocations that might result from discussions of strategic planning, including additional funds that might be needed for country programme updates and increased allocation for institutional strengthening.
(UNEP/OzL.Pro/ExCom/35/67, Decision 35/2, para. 26(d)).

The Thirty-sixth Meeting of the Executive Committee decided:

- (a) to note with appreciation the business plans and letters on bilateral co-operation submitted by: Australia, Canada, Czech Republic, France, Germany, Israel, Italy, Japan, Sweden, and the United Kingdom, as addressed in UNEP/OzL.Pro/ExCom/36/9;
- (b) to request bilateral agencies to coordinate with other agencies before the 37th Meeting to resolve any potential overlaps before submitting requests for funding, in consultation with the countries concerned, notwithstanding any action on funding requests made to the 36th Meeting.

IV. BILATERAL COOPERATION

Policies, procedures, guidelines and criteria (as at May 2019)

(UNEP/OzL.Pro/ExCom/36/36, Decision 36/8, para. 42).

Business plans for bilateral co-operation for the years 2004-2006

The Forty-second Meeting of the Executive Committee decided:

- (a) to note with appreciation the business plans and letters on bilateral cooperation submitted by: Canada, the Czech Republic, Germany, Italy, Japan, the Slovak Republic, Sweden, Switzerland and the United States of America as addressed in document UNEP/OzL.Pro/ExCom/42/7;
- (b) also to note the withdrawal by Hungary of its business plan, which included funding for the European Network;
- (c) to note with appreciation the significant support for the European Network provided by the Czech Republic, Hungary and the Slovak Republic;
- (d) to request the Czech Republic and the Slovak Republic to withdraw their business plans, which included funding for the European Network, as UNEP had incorporated the Network into its funding requests for its Compliance Assistance Programme (CAP);
- (e) further to note the statement made by the representative of Japan with respect to the activities proposed and to maintain them in the business plan of Japan; and
- (f) in the case of multiyear projects which would result in forward commitments into the next replenishment period, to request bilateral agencies to establish arrangements such as agreements with other implementing and bilateral agencies that were in a position to do so, which would ensure that the project received the full funding approved.

(UNEP/OzL.Pro/ExCom/42/54, Decision 42/6, para. 45).

(Supporting document: UNEP/OzL.Pro/ExCom/42/7).

Business plans for bilateral co-operation for the years 2005-2007

The Forty-fifth Meeting of the Executive Committee decided:

- (a) to note with appreciation the 2005-2007 business plans on bilateral cooperation submitted by: Canada, France, Germany, Italy, Japan, Portugal and Sweden, contained in documents UNEP/OzL.Pro/ExCom/45/6 and Corr.1;
- (b) to note that Germany had received agreement from the Governments of Angola, India, and Papua New Guinea to defer funding for activities in Germany's 2005 business plan until 2006;
- (c) to request that bilateral agencies cooperate with other Implementing Agencies to resolve any potential or actual overlaps before submitting requests for funding; and
- (d) to remove the chiller projects and activities from the 2005-2007 business plans and to invite demonstration projects and project preparation for chiller projects to be presented at the 47th Meeting of the Executive Committee within the funding window for a global chiller programme, based on the criteria to be agreed at the 46th Meeting of the Executive Committee; and
- (e) to defer consideration of ODS destruction projects until the 46th Meeting.

(UNEP/OzL.Pro/ExCom/45/55, Decision 45/5, para. 42).

(Supporting document: UNEP/OzL.Pro/ExCom/45/6 and Corr.1).

Business plans for bilateral co-operation for the years 2006-2008

The Forty-eighth Meeting of the Executive Committee decided:

- (a) to note with appreciation the 2006-2008 business plans on bilateral cooperation submitted by Australia, Canada, France, Germany, Japan and Sweden, as contained in document UNEP/OzL.Pro/ExCom/48/7;
- (b) to maintain the network activity for the Pacific Island Countries included in Australia's business plan;
- (c) to note the fact that the Executive Committee had committed all but US \$35,469 of Germany's 20 per cent bilateral contribution for the 2006-2008 triennium through annual tranches of multi-year agreements due during the current triennium;
- (d) in view of the compliance requirements associated with the TPMPs and another activity required for compliance identified in Germany's business plan, to request the Fund Secretariat to explore with Germany and other agencies the most effective way in which those activities required for compliance in the 13 African countries concerned could be expedited within the allocation of available funds;

- (e) if, by the 49th Meeting, Germany did not have sufficient funds available in its 20 per cent allocation for the triennium to finance projects in its business plans required for compliance with the 2007 and 2010 targets, Germany would consult with the relevant countries and the bilateral and implementing agencies regarding the transfer of those projects. Consequently, a decision on the transfer would be made by all the parties concerned;
- (f) to note that the requirements of the present decision did not adversely affect any existing “in principle approved tranches” of multi-year agreements and any new activity not related to the 2007 and 2010 compliance needs;
- (g) to remove ODS destruction activities from Germany’s 2006-2008 business plan;
- (h) to move ODS destruction activities in Japan’s business plan from 2006 to 2008, with a cap of US \$200,000 to cover such activities;
- (i) to maintain the inclusion in Sweden’s 2006 business plan of an activity related to a network for combating illegal trade.

(UNEP/OzL.Pro/ExCom/48/45, Decision 48/5, para. 48)

(Supporting document: UNEP/OzL.Pro/ExCom/48/7).

Business plans for bilateral co-operation for the years 2007-2009

The Fifty-first Meeting of the Executive Committee decided:

- (a) to note with appreciation the 2007-2009 business plans on bilateral cooperation, without prejudice to the Parties’ discussions on replenishment following the 2006-2008 triennium, submitted by Canada, France, Germany, Italy and Japan as addressed in document UNEP/OzL.Pro/ExCom/51/7;
- (b) to note the agreement of India to the proposed procedure to accommodate activities in Germany’s 2007 and 2008 business plans that currently exceeded its bilateral contribution, which involved funding part of the 2008 tranche for India’s national phase-out plan in 2009;
- (c) to request Germany to report to the 52nd Meeting on the proposed terminal phase out management plan (TPMP) projects for Botswana and Swaziland noting that if, at that time, Germany did not have sufficient funds available in its 20 per cent allocation for the triennium, Germany would consult with the relevant countries and the bilateral and implementing agencies regarding the transfer of those projects, reaching a decision agreed by all the parties involved concerning the transfer of those projects;
- (d) to note that the TPMP for Angola had been removed from Germany’s business plan, at the request of Germany;
- (e) to maintain the CFC-113 solvent project for the Democratic Republic of the Congo included in Italy’s 2007 business plan in light of decision 35/57; and
- (f) to urge bilateral agencies and implementing agencies to coordinate with each other when preparing TPMP proposals.

(UNEP/OzL.Pro/ExCom/51/46, Decision 51/6 para. 62).

(Supporting document: UNEP/OzL.Pro/ExCom/51/7).

Business plans for bilateral co-operation for the years 2008-2010

The Fifty-fourth Meeting of the Executive Committee decided:

- (a) to note with appreciation the 2008-2010 business plans on bilateral cooperation, submitted by Canada, France, Germany, Italy and Japan as addressed in document UNEP/OzL.Pro/ExCom/54/7, without prejudice to the Parties’ discussions on replenishment for the period 2009-2011 triennium, and to maintain:
 - (i) the combating of illegal trade (second year funding) in Canada’s business plan;
 - (ii) the ODS destruction activity in the business plan of Japan, in the light of decision 54/5(c);
 - (iii) the MDI activity in India in Italy’s business plan in the light of decision 54/5(d);
- (b) to remove HCFC activities in Germany’s business plan in the light of decision 54/5(b)(iii);
- (c) to note that Germany had indicated with respect to potential over-programming in its business plan that, if all the funding could be approved in the current year, it would team up with other agencies to share the

activities, and that all the countries that could be affected by the over-programming had been made aware that Germany might not have sufficient funds to submit their activities for funding in 2008; and

- (d) to allow Switzerland's request for funding to be considered as its business plan to enable it to use up to 20 per cent of its pledges for the 2006-2008 triennium for bilateral cooperation.

(UNEP/OzL.Pro/ExCom/54/49, Decision 54/6 para. 55).

(Supporting document: UNEP/OzL.Pro/ExCom/54/7).

Business plans for bilateral co-operation for the years 2009-2011

The Fifty-seventh Meeting of the Executive Committee decided:

- (a) to note with appreciation the 2009-2011 business plans on bilateral cooperation submitted by Canada, the Czech Republic, France, Germany, Hungary, and Japan as addressed in document UNEP/OzL.Pro/ExCom/57/8;
- (b) to note sub-paragraph (f)(iii) in decision 57/6 in connection with the HCFC foam demonstration project in Germany's business plan;
- (c) to request the Government of Germany to provide input on the amounts for ODS phase out in Germany's business plan;
- (d) to remove:
- (i) additional project preparation for the refrigeration servicing sector in India in Germany's business plan;
 - (ii) the regional refrigeration association in Eastern Europe and Central Asia in Hungary's business plan.

(UNEP/OzL.Pro/ExCom/57/69, Decision 57/7 para. 68).

(Supporting document: UNEP/OzL.Pro/ExCom/57/8).

Business plans for bilateral co-operation for the years 2010-2012

The Sixtieth Meeting of the Executive Committee, pursuant to decision on the consolidated 2010-2012 business plan, took note of the 2010-2012 business plans of Canada, the Czech Republic, France, Germany Italy and Japan, as contained in document UNEP/OzL.Pro/ExCom/60/8.

(UNEP/OzL.Pro/ExCom/60/54, para.58).

(Supporting document: UNEP/OzL.Pro/ExCom/60/8).

Business plans for bilateral co-operation for the years 2010-2014

The Sixty-first Meeting of the Executive Committee decided to note the 2010-2014 business plans for bilateral cooperation submitted by Canada, the Czech Republic, France, Germany, Italy and Japan, addressed in document UNEP/OzL.Pro/ExCom/61/8, as adjusted, taking into account any modifications based on the consideration of the issues and activities addressed in the context of the revised consolidated business plan.

(UNEP/OzL.Pro/ExCom/61/58, Decision 61/6 para.32).

(Supporting document: UNEP/OzL.Pro/ExCom/61/8).

Business plans for bilateral co-operation for the years 2011-2014

The Sixty-third Meeting of the Executive Committee decided:

- (a) To note the 2011-2014 business plans for bilateral cooperation submitted by the Governments of Australia, the Czech Republic, Germany, Italy and Japan, as addressed in document UNEP/OzL.Pro/ExCom/63/8;
- (b) Further to note that, with respect to potential over-programming in the Government of Germany's business plan, if all the funding could be approved in 2011, the Government of Germany would join with other agencies to share the activities, and that all the countries that could be affected by the over-programming had been made aware that the Government of Germany might not have sufficient funds to submit their activities for funding in 2011; and
- (c) To remove the activity on regional customs cooperation in Europe and Central Asia from the business plan of the Government of the Czech Republic.

(UNEP/OzL.Pro/ExCom/63/60, Decision 63/6 para.41).

(Supporting document: UNEP/OzL.Pro/ExCom/63/8).

Business plans for bilateral co-operation for the years 2012-2014

The Sixty-sixth Meeting of the Executive Committee decided:

- (a) To take note of the 2012-2014 business plans for bilateral cooperation submitted by the Governments of

Germany and Japan, as addressed in document UNEP/OzL.Pro/ExCom/66/8;

- (b) To note Germany's confirmation that it would continue to adjust its business plan, including by taking the necessary steps with Article 5 partner countries and bilateral or implementing agencies, so that it remained within the range of its 20 per cent bilateral contribution; and
- (c) To request that Germany report to the 67th meeting of the Executive Committee on progress on adjusting its business plan to ensure that the total value of its activities was within the range of Germany's bilateral allocations for the 2012-2014 triennium.

*(UNEP/OzL.Pro/ExCom/66/54, Decision 66/6 para. 39).
(Supporting document: UNEP/OzL.Pro/ExCom/66/8).*

Business plans for bilateral co-operation for the years 2013-2015

The Sixty-ninth Meeting of the Executive Committee decided to note the 2013-2015 business plans for bilateral cooperation submitted by the Governments of Germany and Japan, as addressed in document UNEP/OzL.Pro/ExCom/69/7.

*(UNEP/OzL.Pro/ExCom/69/40, Decision 69/6 para. 49).
(Supporting document: UNEP/OzL.Pro/ExCom/69/7).*

Business plans for bilateral co-operation for the years 2014-2016

The Seventy-first Meeting of the Executive Committee decided to take note of the 2014-2016 business plans of bilateral agencies submitted by the Germany, Italy and Japan, as addressed in document UNEP/OzL.Pro/ExCom/71/8.

*(UNEP/OzL.Pro/ExCom/71/64, Decision 71/19 para. 73).
(Supporting document: UNEP/OzL.Pro/ExCom/71/8).*

Business plans for bilateral co-operation for the years 2015-2017

The Seventy-third Meeting of the Executive Committee decided

- (a) The 2015-2017 business plans of bilateral agencies submitted by Germany, Italy, Japan and Poland contained in document UNEP/OzL.Pro/ExCom/73/19; and
- (b) That, at the 74th meeting, Germany's 2015-2017 business plan should be reconsidered in light of the 20 per cent bilateral allocation and the general approach applied in the financial planning document for the 2015-2017 triennium.

*(UNEP/OzL.Pro/ExCom/73/62, Decision 73/28 para.101).
(Supporting document: UNEP/OzL.Pro/ExCom/73/19).*

Business plans for bilateral co-operation for the years 2016-2018

The Seventy-fifth Meeting of the Executive Committee decided

- (a) To note:
 - (i) The bilateral agencies' business plans for 2016-2018 submitted by the Governments of Germany and Italy contained in document UNEP/OzL.Pro/ExCom/75/22;
 - (ii) That further approvals after the 75th meeting under the 2015-2017 business plan for Germany should not exceed US \$1,018,810, and that at current replenishment levels, approvals in principle for the years 2018-2020 should not exceed US \$2,572,768; and
- (b) To request the Government of Germany to indicate how it would rationalize its remaining new business plan activities amounting to US \$1.5 million in 2016 and 2017 taking into account approvals and forward commitments at the 75th meeting, and to report back to the 76th meeting.

*(UNEP/OzL.Pro/ExCom/75/85, Decision 75/23 para.129).
(Supporting document: UNEP/OzL.Pro/ExCom/75/22).*

The Seventy-sixth meeting of the Executive Committee decided:

- (c) to take note of the revised 2016-2018 business plan provided by the Government of Germany.

*UNEP/OzL.Pro/ExCom/76/66, Decision 76/3, para 35(c)
(Supporting document: UNEP/OzL.Pro/ExCom/76/5).*

Business plans for bilateral co-operation for the years 2017-2019

The Seventy-seventh meeting of the Executive Committee decided:

- (a) To note the bilateral agencies' business plans for 2017-2019, submitted by the Governments of Germany,

Italy and Japan, contained in document UNEP/OzL.Pro/ExCom/77/21, as well as the additional information provided by the Government of Germany;

- (b) Further to note that approvals in principle for the Government of Germany for the 2018–2020 triennium should not exceed US \$2,604,720, based on the assumption that there would be the same level of replenishment as for the 2015–2017 triennium.

(UNEP/OzL.Pro/ExCom/77/76, Decision 77/28, para 102)

(Supporting document: UNEP/OzL.Pro/ExCom/77/21).

Business plans for bilateral co-operation for the years 2018–2020

The Eightieth Meeting of the Executive Committee decided:

- (a) To note the bilateral agencies' business plans for 2018–2020 submitted by the Governments of Germany, Italy and Japan contained in document UNEP/OzL.Pro/ExCom/80/17; and
- (b) That Germany's 2018–2020 business plan should be reconsidered at the 81st meeting in the light of the bilateral activity allocation for the 2018–2020 triennium.

(UNEP/OzL.Pro/ExCom/80/59, Decision 80/35, para 118)

(Supporting document: UNEP/OzL.Pro/ExCom/80/17).

The Eighty-first Meeting of the Executive Committee decided:

- (a)(iii) To note the bilateral agency business plans for 2018–2020 submitted by the Governments of Canada and Germany and
- (a)(iv) That the 2018–2020 business plans of the Governments of Canada and Germany did not exceed 20 per cent of the Governments' bilateral contributions for the triennium;

(UNEP/OzL.Pro/ExCom/81/58, Decision 81/26, para 96)

(Supporting document: UNEP/OzL.Pro/ExCom/81/12).

Business plans for bilateral co-operation for the years 2019–2021

The Eighty-second Meeting of the Executive Committee took note of the business plans of the bilateral agencies for 2019–2021 submitted by the Governments of Germany and Japan, contained in document UNEP/OzL.Pro/ExCom/82/26.

(UNEP/OzL.Pro/ExCom/82/72, para 182)

(Supporting document: UNEP/OzL.Pro/ExCom/82/26).

PROGRESS REPORT ON BILATERAL COOPERATION

The Forty-sixth Meeting of the Executive Committee decided:

- (a) to note with appreciation the progress reports submitted by the Governments of Australia, Canada, the Czech Republic, Finland, France, Germany, Hungary, Italy, Japan, the Slovak Republic, Spain, Sweden and Switzerland;
- (b) to request the Governments of the United Kingdom and the United States of America to provide their progress reports to the 47th Meeting of the Executive Committee;
- (c) to request the Governments of France, Germany, Italy, Japan and Sweden to provide reports on projects with implementation delays to the 47th Meeting of the Executive Committee.

(UNEP/OzL.Pro/ExCom/46/47, Decision 46/9, para. 55 (a, b, c)).

(Supporting document: UNEP/OzL.Pro/ExCom/46/11).

The Forty-ninth Meeting of the Executive Committee decided:

- (a) to note with appreciation the progress reports submitted by the Governments of Australia, Canada, Finland, France, Germany, Italy, Japan, Spain and Sweden (UNEP/OzL.Pro/ExCom/49/10);
- (c) to request the Governments of Portugal, Switzerland and the United States of America to submit their progress reports to the 50th Meeting of the Executive Committee;
- (d) to request the Governments of Canada, France, Germany, Italy, Japan, Sweden and Switzerland to submit reports on projects with implementation delays to the 50th Meeting of the Executive Committee.

(UNEP/OzL.Pro/ExCom/49/43, Decision 49/8, para. 70 (a, c, d)).

The Fifty-second Meeting of the Executive Committee decided:

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- (a) to note with appreciation the progress reports submitted by the Governments of Australia, Canada, France, Germany, Italy, Japan, Spain and Switzerland;
- (b) to request the Governments of Finland, Portugal, Sweden and the United States of America to provide their progress reports to the 53rd Meeting of the Executive Committee as a matter of urgency;
- (c) to request the Governments of Canada, France, Germany, Italy, Japan, Spain and Sweden to provide reports on the projects with implementation delays to the 53rd Meeting of the Executive Committee.

(UNEP/OzL.Pro/ExCom/52/55, Decision 52/9 (a, b, c), para. 66).

(Supporting document: UNEP/OzL.Pro/ExCom/52/11).

The Fifty-fifth Meeting of the Executive Committee decided:

- (a) to note with appreciation the progress reports submitted by the Governments of Australia, Canada, France, Germany, Italy, Portugal, Spain, Sweden and the United States of America;
- (b) to request the Governments of Finland, Japan and Switzerland to provide their progress reports to the 56th Meeting of the Executive Committee;
- (c) to request the Governments of Canada, France, Germany, Japan, Portugal and Spain to provide reports on the projects with implementation delays to the 56th Meeting of the Executive Committee.

(UNEP/OzL.Pro/ExCom/55/53, Decision 55/6 (a, b, c), para. 55).

(Supporting document: UNEP/OzL.Pro/ExCom/55/10).

The Fifty-eighth Meeting of the Executive Committee decided:

- (a) to note with appreciation the progress reports submitted by the Governments of Australia, Canada, Finland, France, Germany, Italy, Japan, Spain, Sweden, Switzerland, and the United States of America contained in document UNEP/OzL.Pro/ExCom/58/11;
- (b) to note that since decision 17/22, no overruns had been allowed for Fund-supported activities;
- (c) to request that, in light of decision 17/22, the Governments of France and Japan address the rule of no overruns in their next progress reports to the Executive Committee and adjust their accounting accordingly;
- (d) to request the Governments of Israel and Portugal to provide their progress reports to the 59th Meeting of the Executive Committee;
- (e) to request the Governments of Australia, Canada, Italy, Japan, and Spain to provide reports on the projects with implementation delays contained in Table 1 of Annex V to the report to the 59th Meeting of the Executive Committee.

(UNEP/OzL.Pro/ExCom/58/53, Decision 58/9 (a, b, c, d, e), para. 59).

(Supporting document: UNEP/OzL.Pro/ExCom/58/11).

The Sixty-first Meeting of the Executive Committee decided:

- (a) To note with appreciation the progress reports submitted by the Governments of Australia, Canada, Czech Republic, Finland, France, Germany, Italy, Japan, Spain, Sweden and the United States of America contained in document UNEP/OzL.Pro/ExCom/61/14;
- (b) To also note that the Governments of Australia, Canada, France, Israel, Italy, Japan, Portugal and Spain would report on the projects with implementation delays to the 62nd Meeting of the Executive Committee; and
- (c) To request:
 - (i) The Governments of Israel, Portugal and Switzerland to provide their progress reports to the 62nd Meeting of the Executive Committee;
 - (ii) The submission to the 62nd Meeting of the Executive Committee of additional status reports for the projects and agencies as listed in Annex VIII to the present report.

(UNEP/OzL.Pro/ExCom/61/58, Decision 61/12, para.46).

(Supporting document: UNEP/OzL.Pro/ExCom/61/14).

The Sixty-fourth Meeting of the Executive Committee decided:

- (a) To note with appreciation the progress reports submitted by the Governments of Australia, Canada, the Czech Republic, Finland, France, Germany, Italy, Japan, Portugal, Spain and Sweden contained in

document UNEP/OzL.Pro/ExCom/64/10;

- (b) To request the Governments of Israel and Switzerland to provide their progress reports to the 65th meeting of the Executive Committee;
- (c) To request the Governments of Australia, Canada, France, Italy, Japan, Portugal, and Spain to provide reports to the 65th meeting on the projects with implementation delays listed in table 2 of document UNEP/OzL.Pro/ExCom/64/10; and
- (d) To request the submission of additional status reports to the 65th meeting on the following:
 - (i) The CFC phase-out plan in the Lao People's Democratic Republic (LAO/PHA/61/INV/21), implemented by France, in order to monitor fund disbursement;
 - (ii) The identification of co-financing options for each of the countries participating in the "strategic demonstration project for accelerated conversion of CFC chillers in five African countries (Cameroon, Egypt, Namibia, Nigeria and Sudan)" (AFR/REF/48/DEM/36), implemented by France;
 - (iii) An agreement for a training institution for the project "African customs enforcement network in the African sub-regional trade organizations (CEMAC, COMESA, SACU and UEMOA)" (AFR/SEV/53/TAS/39), implemented by France;
 - (iv) Completion of the demonstration project to validate the use of super-critical CO₂ in the manufacture of sprayed polyurethane rigid foam" in Colombia (COL/FOA/60/DEM/75), implemented by Japan, if it had not been completed by the 65th meeting;
 - (v) The identification of co-financing options for each of the countries participating in the "strategic demonstration project for accelerated conversion of CFC chillers in five African countries (Cameroon, Egypt, Namibia, Nigeria and Sudan)" (AFR/REF/48/DEM/35), implemented by Japan; and
 - (vi) Project preparation for a demonstration project on ODS disposal in the Asia and Pacific region (ASP/DES/54/PRP/53), implemented by Japan, if the request for funding was not submitted to the 65th meeting.

(UNEP/OzL.Pro/ExCom/64/53, Decision 64/7, para.45).

(Supporting document: UNEP/OzL.Pro/ExCom/64/10).

The Sixty-seventh Meeting of the Executive Committee decided:

- (a) To note with appreciation the progress reports submitted by the Governments of Australia, Canada, France, Germany, Italy, Japan, Portugal, Spain and Sweden contained in document UNEP/OzL.Pro/ExCom/67/11;
- (b) To request:
 - (i) The Governments of the Czech Republic, Israel and Switzerland to provide their progress reports;
 - (ii) The Governments of the Czech Republic, France, Israel, Italy, Japan and Spain to provide reports to the 68th meeting on the projects with implementation delays listed in Table 2 of document UNEP/OzL.Pro/ExCom/67/11;
 - (iii) The submission of additional status reports to the 68th meeting to monitor:
 - a. The resolution of the financial mechanism and co-financing issues for Nigeria, Senegal and the Sudan by the 68th meeting as a milestone for achievement in order to avoid consideration of possible cancellation in those countries of the "strategic demonstration projects for accelerated conversion of CFC chillers in African countries" (AFR/REF/48/DEM/35, implemented by Japan, and AFR/REF/48/DEM/36, implemented by France);
 - b. The initiation of the action plan in order to avoid consideration of possible cancellation of the project "African customs enforcement networks for preventing illegal trade of ODS in the African sub-regional trade organizations" (AFR/SEV/53/TAS/39), implemented by France;
 - c. Project implementation progress for the HCFC phase-out management plans with low disbursement rates in Afghanistan (AFG/PHA/63/INV/13), the Islamic Republic of Iran (IRA/PHA/63/INV/201), and Papua New Guinea (PNG/PHA/63/INV/11), implemented by Germany;

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- d. Actions taken by Botswana towards the establishment of the licensing system for ODS imports and exports as part of the HPMP project preparation project (BOT/PHA/60/PRP/14), implemented by Germany;
- e. Project implementation progress for the CFC phase-out project with a low disbursement rate in Senegal (SEN/PHA/57/INV/28), implemented by Italy;
- f. The completion of the HCFC demonstration project in Colombia (COL/FOA/60/DEM/75), implemented by Japan, if it had not been completed by the 68th meeting; and
- g. The preparation of a demonstration project on ODS disposal in the Asia and Pacific Region (ASP/DES/54/PRP/53), implemented by Japan, if the request for funding was not submitted to the 68th meeting.

(UNEP/OzL.Pro/ExCom/67/39, Decision 67/9, para.44).

(Supporting document: UNEP/OzL.Pro/ExCom/67/11).

The Seventieth Meeting of the Executive Committee decided:

- (a) To note with appreciation the progress reports submitted by the Governments of Australia, Canada, the Czech Republic, France, Germany, Italy, Japan and Spain as contained in document UNEP/OzL.Pro/ExCom/70/11;
- (b) To note that, for the refrigeration servicing sector CFC phase-out plan in China: first tranche (CPR/REF/44/INV/420) and second tranche (CPR/REF/47/INV/438), project costs should be reassigned to support costs so that the overall project and support costs remained within the budget approved for those projects;
- (c) To cancel the project “African customs enforcement networks for preventing illegal trade of ODS in the African sub regional trade organizations” (AFR/SEV/53/TAS/39), implemented by France;
- (d) To request:
 - (i) The Governments of Israel, Portugal and Switzerland to provide their progress reports to the 71st meeting of the Executive Committee;
 - (ii) The Governments of France, Israel and Spain to provide reports to the 71st meeting on the projects with implementation delays listed below:

Agency	Code	Project title	Category of delays
France	AFR/SEV/53/TAS/39	African customs enforcement networks for preventing illegal trade of ODS in the African sub-regional trade organizations (CEMAC, COMESA, SACU and UEMOA)	12 and 18 months delays
Israel	GLO/FUM/56/TAS/296	International methyl bromide compliance assistance workshop	12 months delays
Spain	LAC/FUM/54/TAS/40	Technical assistance to introduce chemical alternatives in countries which have rescheduled methyl bromide phase out plan (Argentina and Uruguay)	12 months delays

(iii) The submission of additional status reports to the 71st meeting to monitor:

- a. Progress in project implementation for the tranches of the HCFC phase out management plans (HPMPs) with low rates of disbursement in the following countries: Afghanistan, the Islamic Republic of Iran and Zimbabwe, implemented by Germany;
- b. Regarding the preparation of an HPMP in Botswana (BOT/PHA/60/PRP/14), implemented by Germany, the actions taken by Botswana towards the establishment of the licensing system for ODS imports and exports to enable its HPMP to be submitted based on the guidelines in decision 60/44;
- c. The completion of the demonstration project to validate the use of super critical CO₂ in the manufacture of sprayed polyurethane rigid foam in Colombia (COL/FOA/60/DEM/75), implemented by Japan, if it had not been completed by the 71st meeting;

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- d. The finalization of the financial scheme with beneficiaries in Senegal and Sudan for the strategic demonstration project for accelerated conversion of CFC chillers in African countries (AFR/REF/48/DEM/35), implemented by Japan; and
- e. The preparation of a demonstration project on ODS disposal for the Asia and Pacific region (ASP/DES/54/PRP/53), implemented by Japan, if the request for funding was not submitted to the 71st meeting.

(UNEP/OzL.Pro/ExCom/70/59, Decision 70/8, para.56).

(Supporting document: UNEP/OzL.Pro/ExCom/70/11).

The Seventy-third Meeting of the Executive Committee decided:

(a) To note:

- (i) With appreciation, the progress reports as at 31 December 2013 submitted by the Governments of Australia, Canada, the Czech Republic, France, Germany, Israel, Italy, Japan and Spain contained in document UNEP/OzL.Pro/ExCom/73/11, as well as the progress report for Switzerland that was submitted during the 73rd meeting; and
- (ii) That Spain would report to the 74th meeting on one project with implementation delays, as indicated in Annex IV to the present report, and Germany on two projects, Italy on one project and Spain on one project recommended for additional status reports, as indicated in Annex V to the present report.

(UNEP/OzL.Pro/ExCom/73/62, Decision 73/9 para. 52).

(Supporting document: UNEP/OzL.Pro/ExCom/73/11).

The Seventy-fifth Meeting of the Executive Committee decided:

(a) To note:

- (i) With appreciation the progress reports [as at 31 December 2014] submitted by the Governments of Australia, the Czech Republic, France, Germany, Italy, Japan and Spain contained in document UNEP/OzL.Pro/ExCom/75/13;
- (ii) That the bilateral agencies would report to the 76th meeting on three projects with implementation delays and on 10 projects recommended for additional status reports, as indicated in Annexes IV and V, respectively, to the present report;

(b) To request:

- (i) The Governments of Israel and Portugal to provide their progress reports to the 76th meeting; and
- (ii) The Governments of France and Japan to submit to the 76th meeting an update on the status of the strategic demonstration project for accelerated conversion of CFC chillers in five African Countries, (AFR/REF/48/DEM/36) and (AFR/REF/48/DEM/35), respectively, given that the Executive Committee had agreed to extend the required completion dates of December 2015 by six months, to June 2016.

(UNEP/OzL.Pro/ExCom/75/85, Decision 75/11 para. 90).

(Supporting document: UNEP/OzL.Pro/ExCom/75/13).

The Seventy-seventh Meeting of the Executive Committee decided:

(a) To note:

- (i) With appreciation the progress reports submitted by the Governments of Australia, Germany, Italy, Japan and Spain contained in document UNEP/OzL.Pro/ExCom/77/12;
- (ii) That the bilateral agencies would report to the 79th meeting on one project with implementation delays and on four projects recommended for additional status reports, as indicated in Annexes III and IV, respectively, to the present report; and

(b) To request the Government of France to submit its progress report to the 79th meeting.

(UNEP/OzL.Pro/ExCom/77/76, Decision 77/9, para 58(a)-(b))

(Supporting document: UNEP/OzL.Pro/ExCom/77/12)

The Seventy-ninth Meeting of the Executive Committee decided:

(a) To note with appreciation the progress reports submitted by the Governments of Australia, France, Germany, Italy, Japan, the Russian Federation and Spain contained in document UNEP/OzL.Pro/ExCom/79/9;

(b) To approve the actions related to ongoing projects with specific issues contained in Annex II to the present report.

(UNEP/OzL.Pro/ExCom/79/51, Decision 79/8, para 45)

(Supporting document: UNEP/OzL.Pro/ExCom/79/9).

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Policies, procedures, guidelines and criteria (as at May 2019)

The Eighty-second Meeting of the Executive Committee decided:

- (a) To note, with appreciation, the progress reports submitted by the Governments of Australia, France, Germany, Italy, Japan, the Russian Federation and Spain contained in document UNEP/OzL.Pro/ExCom/82/15; and
- (b) To approve the actions related to ongoing projects with specific issues contained in Annex III to the present report.

(UNEP/OzL.Pro/ExCom/82/72, Decision 82/12)

(Supporting document: UNEP/OzL.Pro/ExCom/82/15).

VERIFICATION OF DATA AGAINST THE INVENTORY OF APPROVED PROJECTS

The Thirty-seventh Meeting of the Executive Committee decided to request bilateral agencies to verify their data against the Inventory of Approved Projects before submitting their progress reports.

(UNEP/OzL.Pro/ExCom/37/71, Decision 37/10, para. 36 (d)).