

Decisions relevant to Monitoring and Evaluation at 93rd Executive Committee Meeting (extracts from Final Report of the Meeting [UNEP/OzL.Pro/ExCom/93/105](#))

DECISION	AGENDA ITEM	RELATED DOCUMENTS
Decision 93/9	Evaluation 6(c) Terms of reference for the evaluation of the Compliance Assistance Programme	UNEP/OzL.Pro/ExCom/93/12/Rev.1
Decision 93/10	Evaluation 6(d) Monitoring and evaluation work programme for the years 2024–2025	UNEP/OzL.Pro/ExCom/93/13/Rev.1
Decision 93/25	Programme implementation 7(c) 2023 consolidated project completion report (part II)	UNEP/OzL.Pro/ExCom/93/22

AGENDA ITEM 6: EVALUATION

(c) Terms of reference for the evaluation of the Compliance Assistance Programme

101. The Senior Monitoring and Evaluation Officer introduced document UNEP/OzL.Pro/ExCom/93/12.

102. Members stressed the importance of the Compliance Assistance Programme (CAP) for facilitating the compliance of Article 5 countries with the provisions of the Montreal Protocol and said that, given the new elements being introduced by the Kigali Amendment, it was timely to revisit the activities of the CAP. The objectives and outcomes of the proposed desk study needed to be clarified, however, and the evaluation items listed in annex I to document UNEP/OzL.Pro/ExCom/93/12 could be prioritized.

103. The Senior Monitoring and Evaluation Officer agreed that the outcomes and objectives in the terms of reference for the desk study could be clarified to remove any possible ambiguity.

104. Following an exchange of views, the Chair asked interested parties to meet as an informal group to discuss the matter further. Subsequently, the facilitator of the informal group said that the group had reached agreement to modify the terms of reference to emphasize the linkage between HFCs and HCFCs, as contained in document UNEP/OzL.Pro/ExCom/93/12/Rev.1. The Executive Committee decided to approve the terms of reference for the desk study for the evaluation of the Compliance Assistance Programme of the United Nations Environment Programme as contained in document UNEP/OzL.Pro/ExCom/93/12/Rev.1.

105. The Executive Committee decided to approve the terms of reference for the desk study for the evaluation of the UNEP Compliance Assistance Programme as contained in document UNEP/OzL.Pro/ExCom/93/12/Rev.1

(Decision 93/9)

(d) Monitoring and evaluation work programme for the years 2024–2025

106. The Senior Monitoring and Evaluation Officer introduced document UNEP/OzL.Pro/ExCom/93/13.

107. One member asked whether the amount of US \$60,000 being requested to complement the work of the Secretariat on the development of the knowledge management system was in addition to the amount already budgeted for that activity by the Secretariat. The Senior Monitoring and Evaluation Officer explained that the amount represented complementary funding as the request of the Secretariat had been agreed before the review of the project completion reports had begun.

108. One member welcomed the innovative approach by the Senior Monitoring and Evaluation Officer in proposing options for thematic evaluations that the Executive Committee could choose from but said that the Executive Committee could still request evaluations on any thematic topic at any time.

109. The Chair said that a preference for two of the proposed options seemed to be developing and suggested that the options be discussed further by the same informal group that was discussing the terms of reference for the evaluation of the CAP under agenda item 6(c).

110. Following informal discussions, the facilitator of the informal group said that the group had agreed to choose three of the options for thematic topics: (i) evaluation of the recovery, recycling and reclamation projects; (ii) evaluation of the contribution of HPMPs to the development of policies, regulations and national strategies to ensure compliance with the Montreal Protocol and the sustainability of its achievements; and (iii) evaluation of training, capacity building and certification schemes in refrigeration servicing under HPMPs. He said that the Senior Monitoring and Evaluation Officer had been asked to revise the monitoring and evaluation work programme and related budget for the years 2024–2025 accordingly.

111. He also said, with respect to the proposed budget for knowledge management activities, that the group agreed that the amount provided should be reduced to US \$30,000, which could either be split equally between the years 2024 and 2025 or divided with a different weighting according to the preference of the Senior Monitoring and Evaluation Officer.

112. In light of the discussions, a revised document, UNEP/OzL.Pro/ExCom/93/13/Rev.1, had been prepared.

113. The Executive Committee decided:

- (a) To select the three thematic evaluations for the year 2025 proposed in paragraphs 19 to 21 of document UNEP/OzL.Pro/ExCom/93/13/Rev.1 for inclusion in the monitoring and evaluation work programme for 2024–2025, and to request the Senior Monitoring and Evaluation Officer to prepare the corresponding terms of reference to be considered by the Executive Committee at the 95th and the 96th meetings, as per annex I to the work programme on planned deliverables for 2024 and 2025;
- (b) To reallocate the amount of US \$40,000, from the provisional unspent balance of US \$79,251 from the year 2023, to the 2024 budget, and to return the remaining balance of US \$39,251 to the Multilateral Fund; and
- (c) To approve the monitoring and evaluation work programme for 2024–2025 contained in document UNEP/OzL.Pro/ExCom/93/13/Rev.1, and the related budget of US \$115,000 for the year 2024, which included the reallocated amount referred to in subparagraph (b) above from the year 2023, and a budget of US \$175,000 for the year 2025.

(Decision 93/10)

AGENDA ITEM 7: PROGRAMME IMPLEMENTATION

(c) 2023 consolidated project completion report

102. The Senior Monitoring and Evaluation Officer introduced document UNEP/OzL.Pro/ExCom/93/22.

103. The Executive Committee decided:

- (a) To note:
 - i) The 2023 consolidated project completion report (PCR) (part II) contained in document UNEP/OzL.Pro/ExCom/93/22;
 - ii) That the submission of a PCR for technical assistance for verification reports would no longer be required from 2024 onwards;
- (b) To request:
 - i) Bilateral and implementing agencies to submit, to the 94th meeting of the Executive

Committee, outstanding PCRs for multi-year agreements (MYAs) and individual projects or to provide reasons for failing to do so;

- ii) Lead and cooperating implementing agencies to continue coordinating their work closely in finalizing their respective portions of PCRs to facilitate the timely submission of the reports by the lead implementing agency;
 - iii) Bilateral and implementing agencies, when filling in the data for PCR submissions, to ensure the inclusion of relevant and useful information, including gender information, and reporting lessons learned and reasons for delays in project implementation for their use in future improvements in project design and implementation; and
- (c) To invite all those involved in the preparation and implementation of MYAs and individual projects, in particular the Secretariat and the bilateral and implementing agencies, to take into consideration the lessons learned from PCRs, where applicable.

(Decision 93/25)