



**United Nations
Environment
Programme**

Distr.
GENERAL

UNEP/OzL.Pro/ExCom/75/1/Add.1
2 November 2015

ORIGINAL: ENGLISH



EXECUTIVE COMMITTEE OF
THE MULTILATERAL FUND FOR THE
IMPLEMENTATION OF THE MONTREAL PROTOCOL
Seventy-fifth Meeting
Montreal, 16-20 November 2015

ANNOTATED PROVISIONAL AGENDA

1. Opening of the meeting

Opening remarks by the Chairperson of the Executive Committee.

2. Organizational matters

(a) Adoption of the agenda

Document UNEP/OzL.Pro/ExCom/75/1 contains the provisional agenda for the 75th meeting of the Executive Committee.

Issues to be addressed: None

The Executive Committee may wish to adopt the agenda of the meeting on the basis of the provisional agenda contained in document UNEP/OzL.Pro/ExCom/75/1 and, if necessary, as amended verbally at the plenary.

(b) Organization of work

The Chairperson will propose to the plenary the organization of work.

3. Secretariat activities

Document UNEP/OzL.Pro/ExCom/75/2 presents a report on the activities of the Secretariat since the 74th meeting of the Executive Committee.

Issues to be addressed: None

The Executive Committee may wish to take note of the Secretariat activities contained in document UNEP/OzL.Pro/ExCom/75/2.

4. Status of contributions and disbursements

Document UNEP/OzL.Pro/ExCom/75/3 provides information on the status of the Fund as recorded at UNEP as at 15 October 2015, the fund balance stood at US \$89,641,816, after taking into account all of the funds approved by the Executive Committee, up to and including the 74th meeting and a return of savings from the 2014 Secretariat budget of US \$1,245,943.

Issues to be addressed: None

The Executive Committee may wish:

- (a) To note the report of the Treasurer on the status of contributions and disbursements, and the information on promissory notes and countries which opted to use the fixed-exchange-rate mechanism (FERM) during 2015–2017 triennium, as contained in document UNEP/OzL.Pro/ExCom/75/3;
- (b) To urge all Parties to pay their contributions to the Multilateral Fund in full and as early as possible; and
- (c) To request the Secretariat to report to the 76th meeting feedback received from countries with outstanding contributions for one triennium or more as a follow-up to decision 74/3(b).

5. Status of resources and planning

(a) Report on balances and availability of resources

Document UNEP/OzL.Pro/ExCom/75/4 presents a summary of financial adjustments indicated by the bilateral and implementing agencies as agreed by the Secretariat. The document takes into account the change in terminology resulting from the International Public Sector Accounting Standards (IPSAS) requirements whereby “funds obligated” are labelled “obligations/commitments” for 2014 but “commitments” thereafter.

Issue to be addressed:

- As at 13 October 2015 there are insufficient resources available for approvals at the 75th meeting

The Executive Committee may wish:

- (a) To note:
 - (i) The report on balances and availability of resources contained in document UNEP/OzL.Pro/ExCom/75/4;
 - (ii) That the net level of funds being returned to the 75th meeting by the implementing agencies was US \$274,509 which included the refund of US \$(4,804) plus agency support costs of US \$89 from UNDP; the return of US \$176,513 plus agency support costs of US \$85 from UNEP; US \$21,864 plus agency support costs of US \$256 from UNIDO and US \$74,889 plus agency support costs of US \$5,617 from the World Bank;
 - (iii) That the net level of funds being returned to the 75th meeting by the bilateral agencies in cash against completed projects was US \$83,218 which included the

return of US \$74,213 plus agency support costs of US \$8,755 from the Government of Italy and US \$221 plus agency support costs of US \$29 from the Government of Spain and that the Treasurer will follow-up on these returns;

- (iv) That UNEP had balances of US \$97,790 excluding support costs for six projects completed over two years previously;
 - (v) That the Government of France had balances for one project closed and four projects completed over two years previously, totaling US \$378,985, excluding agency support costs, which would be offset against future approved bilateral projects for the Government of France;
 - (vi) That the Government of Germany had balances for one completed project totaling US \$1,794 in not-committed balances, excluding support costs, which would be offset against future approved bilateral projects for the Government of Germany;
- (b) To request:
- (i) Bilateral and implementing agencies with projects completed over two years previously to return the balances to the 75th meeting;
 - (ii) Bilateral and implementing agencies to disburse or to cancel commitments not needed for completed projects and project completed “by-decision” of the Executive Committee in order to return balances to the 75th meeting;
- (c) To approve:
- (i) The transfer of survey of ODS alternatives at the national level projects for the Republic of Moldova (MOL/SEV/74/TAS/32) and Nigeria (NIR/SEV/74/TAS/142) from UNEP to UNDP, at the amount of US \$20,000, plus agency support costs of US \$1,800 and US \$65,000 plus agency support costs of US \$5,850, respectively; and
 - (ii) The transfer of survey of ODS alternatives at the national level projects for Namibia (NAM/SEV/74/TAS/22) and Zimbabwe (ZIM/SEV/74/TAS/50) from UNEP to the Government of Germany, at the amount of US \$70,000, plus agency support costs of US \$9,100 for each project.
- (d) To note that UNEP shall return US \$3,400 in agency support costs to the 75th meeting representing the difference in agency support costs between UNEP and UNDP in the project transfers referred to in sub-paragraph (c)(i).

(b) Update on the implementation of the 2015-2017 business plan

Documents UNEP/OzL.Pro/ExCom/75/5 and Add.1 address business planning in light of the approvals at the 74th meeting, the submissions to the 75th meeting, and allocations in the 2015-2017 business plans. It addresses decisions taken at the 73rd and 74th meeting with respect to the 2015-2017 business plans, presents the value of activities that were not submitted in 2015 but were included in the 2015 business plan, includes options to ensure that the full budget for the 2015-2017 triennium is utilized, and provides recommendations for consideration. The addendum assesses the forward commitments approved to-date.

Issues to be addressed:

- Approvals at the 74th meeting and requests submitted to the 75th meeting exceed the 2015 allocations for them in the business plan by US \$23 million, which is due largely to the submission of the last tranche of the HCFC production phase-out management plan (HPPMP) for China valued at US \$25.3 million including support costs
- US \$28.5 million in business plan activities were not submitted in 2015 for stage I and II of HPMPs and preparation projects
- Options for ensuring that the budget for the 2015-2017 triennium is fully utilized including the need to carefully plan the timing and value of tranches in stage II of HCFC phase-out management plans (HPMPs) to avoid late submissions, submitting revised plans of action to allow multiple tranches to the same meeting, and allowing the early submission of tranches due to the last year of the 2015-2017 triennium

The Executive Committee may wish:

- (a) To note:
- (i) The update on the implementation of the 2015-2017 business plans contained in document UNEP/OzL.Pro/ExCom/75/5;
 - (ii) That activities amounting to US \$28,467,046 in the 2015 business plan were not submitted to the 75th meeting but that several of these activities had been included in the business plans of the bilateral and implementing agencies for the year 2016;
- (b) With regard to actions to fully utilize the budget of the triennium per decision XXVI/10:
- (i) To encourage bilateral and implementing agencies to carefully plan the timing and value of tranches in agreements for stage II of HCFC phase-out management plans (HPMPs) to reduce possible carryovers from late submissions;
 - (ii) To note that Article 5 countries for which multiple tranches to the same meeting have been requested due to major delays in implementation should submit revised plans of action to take into account the reallocation of the outstanding tranches; and
 - (iii) To consider whether tranches due to the last meeting of the triennium might be submitted to the first meeting of the last year of the triennium in the context of its consideration of cash flow for the 2016 and 2017 budgets at the first meeting of 2016 as foreseen in decision 74/3(d).
- (c) Tranche submission delays**

Document UNEP/OzL.Pro/ExCom/75/6 presents actions taken by the Secretariat in response to decisions on tranche submission delays adopted at the 74th meeting; an analysis of each of the tranches that were not submitted to the 75th meeting; and reasons why tranches that were submitted to the 75th meeting were subsequently withdrawn.

Issues to be addressed:

- Twenty-four activities with tranches of stage I of HPMPs for 17 countries due for submission to the 75th meeting that were not submitted

- Nine of the 24 tranches did not achieve the 20 per cent disbursement threshold although all of these tranches had other reasons for submission delays
- Reasons for delays including: non-submission of required verification reports, changes in national ozone units (NOUs), inability to meet the quota system requirement, security/political instability, submission of progress and financial reports, signing of agreements, sufficient funds from previous tranches, procurement, endorsement letters, and enterprise issues
- Five tranches from two countries were submitted but subsequently withdrawn for reasons including: not enough progress and disbursement for the approved tranche, data discrepancies, and the need for verification reports
- No impact or unlikely any impact on compliance resulting from the late submission of these tranches indicated by the relevant implementing agencies

The Executive Committee may wish:

- (a) To note:
- (i) The report on tranche submission delays contained in document UNEP/OzL.Pro/ExCom/75/6;
 - (ii) The information on tranche submission delays under multi-year agreements submitted by UNDP, UNEP, UNIDO and the World Bank;
 - (iii) That 56 out of 79 activities related to tranches of HCFC phase-out management plans (HPMPs) due for submission had been submitted on time to the 75th meeting and that five of those tranches were withdrawn after discussion with the Secretariat;
 - (iv) That relevant implementing agencies indicated no impact or unlikely impact on compliance resulting from the late submission of the tranches of HPMPs due for the second meeting of 2015 and that there had been no indication that any of these countries were in non-compliance with the 2013 freeze of HCFC consumption; and
- (b) To request the Secretariat to send letters on the decisions on tranche submission delays to the governments of countries listed in Annex I to document UNEP/OzL.Pro/ExCom/75/6.

6. Programme implementation

(a) Monitoring and evaluation

(i) 2015 consolidated project completion report

Document [UNEP/OzL.Pro/ExCom/75/7](#) presents an overview of the results reported in the multi-year agreement (MYA) project completion reports (PCRs) and the individual PCRs received up to 11 September 2015. The document consolidates the PCR and MYA PCR documents presented at earlier meetings, and will be presented to each meeting of the Executive Committee.

Issues to be addressed:

- PCRs that are due for submission
- HPMP PCR template

The Executive Committee may wish:

- (a) To take note of the 2015 consolidated project completion reports (PCRs) contained in document UNEP/OzL.Pro/ExCom/75/7;
- (b) To urge bilateral and implementing agencies to submit to the 76th meeting the backlog of PCRs for multi-year agreements (MYAs) and individual projects as contained in Tables 3 and 7, respectively of document UNEP/OzL.Pro/ExCom/75/7, and if the PCRs due were not submitted, to provide the reasons for not doing so and the schedule for submission;
- (c) To urge cooperating implementing agencies to complete their portion of PCRs to allow the lead implementing agency to submit them according to the schedule;
- (d) To invite all those involved in the preparation and implementation of MYAs and individual projects to take into consideration the lessons learnt from PCRs when preparing and implementing future projects;
- (e) To approve the PCR format for HCFC phase-out management plan as contained in Annex III to document UNEP/OzL.Pro/ExCom/75/7; and
- (f) To request the Senior Monitoring and Evaluation Officer to further develop the application that would allow reviewing the lessons learnt contained in all PCRs considered by the Executive Committee and to report back to the 76th meeting.

(ii) Multi-year agreement database report (decision 74/6)

Document UNEP/OzL.Pro/ExCom/75/8 provides suggestions on how: to improve the MYA database to reduce the data entry burden of agencies and to increase the level of basic information at the enterprise level, which is fundamental to the operation of the Multilateral Fund.

Issues to be addressed:

- Consideration of the suggestions to improve the MYA database
 - Deletion of data entries (fields) of the MYA database containing information found in other Secretariat databases
 - Inclusion of additional fields to capture relevant available data at the enterprise level
 - Elimination of the financial component of the annual implementation tranche section of the MYA database
- Evaluation of feasible options for the prior approval of the country concerned of the data to be entered in the database

The Executive committee may wish:

- (a) To note the multi-year agreement (MYA) database report (decision 74/6) contained in document UNEP/OzL.Pro/ExCom/75/8;
- (b) To consider the suggestions to improve the MYA database as contained in paragraphs 7 to 10 of document UNEP/OzL.Pro/ExCom/75/8; and
- (c) To request the Senior Monitoring and Evaluation Officer to report back to the 76th meeting of the Executive Committee on the status of implementation of decision 74/6.

(iii) Desk study on the evaluation of HCFC phase-out projects in the refrigeration and air-conditioning manufacturing sector

Document UNEP/OzL.Pro/ExCom/75/9 summarizes the main finding of the desk study on the evaluation of HCFC phase-out projects in the refrigeration and air-conditioning (RAC) manufacturing sector covering a total of 25 projects for the RAC manufacturing sector approved for 15 countries and one region.

Issues to be addressed: None

The Executive Committee may wish:

- (a) To take note of the desk study on the evaluation of HCFC phase-out projects in the refrigeration and air-conditioning (RAC) manufacturing sector contained in document UNEP/OzL.Pro/ExCom/75/9; and
- (b) To invite the bilateral and implementing agencies to apply, when appropriate, the findings and recommendations of the desk study on the evaluation of HCFC phase-out projects in the RAC manufacturing sector in the design and implementation of projects in this sector.

(iv) Desk study on the evaluation of the pilot demonstration projects on ODS disposal and destruction

Document UNEP/OzL.Pro/ExCom/75/10 summarizes the main findings of the desk study on the evaluation of the pilot demonstration projects on ODS disposal and destruction to provide information on the progress made in the sector, which covers a total of 15 projects approved for 12 countries, two regions and one global project, according to the type of issues defined in the corresponding terms of reference.

Issues to be addressed: None

The Executive Committee may wish:

- (a) To take note of the desk study on the evaluation of the pilot demonstration projects on ODS disposal and destruction contained in document UNEP/OzL.Pro/ExCom/75/10; and
- (b) To invite the bilateral and implementing agencies to apply, when appropriate, the findings and recommendations of the desk study on the evaluation of the pilot demonstration projects on ODS disposal and destruction.

(v) Draft monitoring and evaluation work programme for the year 2016

Document UNEP/OzL.Pro/ExCom/75/11 includes the draft Monitoring and Evaluation work programme for 2016 for consideration by the Executive Committee. The monitoring and evaluation activities in the work programme have been proposed based on discussions by the Executive Committee on issues pertaining to monitoring and evaluation on previous meetings; the review of progress reports of on-going projects and project completion reports; and on discussions with implementing agencies and the Secretariat.

Issues to be addressed: None

The Executive Committee may wish to consider approving the proposed monitoring and evaluation work programme for 2016 at a budget of US \$235,968 as shown in Table 2 of document UNEP/OzL.Pro/ExCom/75/11.

(b) Progress report as at 31 December 2014

(i) Consolidated progress report

Document UNEP/OzL.Pro/ExCom/75/12 summarises the progress and financial information on the implementation of projects and activities supported by the Fund up to 31 December 2014. The report consists of three parts and three annexes: Part I is a summary of implementation progress for the Multilateral Fund overall (cumulative); Part II is a summary of project implementation progress in 2014; and Part III contains comments and recommendations made by the Fund Secretariat. Annex I contains project implementation data by country. Annex II presents information on HPMP implementation by country as at 31 December 2014. Annex III is an analysis of data from the progress reports and includes Appendix I containing projects with implementation delays and Appendix II containing the list of projects with additional status reports recommended.

Issues to be addressed:

- Reports on implementation delays
- Additional status reports
- Revision of project completion dates without prior approval from the Executive Committee
 - Suggested revisions of planned completion dates by bilateral and implementing agencies
 - Extensions of Iraq and Yemen ODS phase-out projects dates of completion
 - Possible cancellation of or extension of the completion date for a technical assistance for the elimination of controlled uses of methyl bromide (MB)
- Disbursement data in the multi-year spreadsheet of the annual progress and financial reports

The Executive Committee may wish:

(a) To note:

- (i) The consolidated progress report of the Multilateral Fund as at 31 December 2014 contained in document UNEP/OzL.Pro/ExCom/75/12;
- (ii) With appreciation, the efforts undertaken by bilateral and implementing agencies in reporting the 2014 activities;
- (iii) That the bilateral and implementing agencies would report to the 76th meeting on 13 projects with implementation delays and 69 projects recommended for additional status reports, as contained in Appendices I and II, respectively, of Annex III to document UNEP/OzL.Pro/ExCom/75/12;

(b) To consider extending the approved completion dates for:

- (i) National phase-out plans in Iraq under UNEP implementation, and in Yemen under UNEP and UNIDO implementation, to December 2016, as the countries are facing implementation issues due to political and institutional difficulties;

- (ii) Phase-out of methyl bromide project in Trinidad and Tobago (TRI/FUM/49/TAS/19) under UNEP implementation to March 2016;
- (c) To request bilateral and implementing agencies:
 - (i) To report disbursement on activities ensuring that it was recorded under the tranche in which the said activities were approved and to avoid extending the agreed planned completion date of the tranches without the approval of the Executive Committee;
 - (ii) To reflect latest disbursement data in the multi-year spreadsheet of the annual progress and financial reports; and
- (d) To encourage bilateral and implementing agencies to assist Article 5 countries to complete the project preparation activities for HCFC phase-out management plans as soon as possible, but no later than current completion dates.

(ii) Bilateral agencies

Document UNEP/OzL.Pro/ExCom/75/13 contains a summary of implementation progress for all bilateral activities and information and comments on the individual progress reports on activities up to 31 December 2014 implemented under bilateral cooperation by: Australia, the Czech Republic, France, Germany, Italy, Japan and Spain. Progress reports have not been received from Israel and Portugal.

Issues to be addressed:

- Progress reports not submitted by Israel and Portugal

The Executive Committee may wish:

- (a) To note:
 - (i) With appreciation the progress reports submitted by the Governments of Australia, the Czech Republic, France, Germany, Italy, Japan and Spain contained in document UNEP/OzL.Pro/ExCom/75/13;
 - (ii) That the bilateral agencies would report to the 76th meeting on three projects with implementation delays and on 10 projects recommended for additional status reports, as indicated in Appendices I and II, respectively, of Annex III to the consolidated progress report (UNEP/OzL.Pro/ExCom/75/12); and
- (b) To request the Governments of Israel and Portugal to provide their progress reports to the 76th meeting.

(iii) UNDP

Document UNEP/OzL.Pro/ExCom/75/14 contains a summary of implementation progress for UNDP for activities up to 31 December 2014 and the comments and recommendations of the Fund Secretariat on the report.

Issues to be addressed: None

The Executive Committee may wish:

- (a) To note:
- (i) The progress report of UNDP as at 31 December 2014 contained in document UNEP/OzL.Pro/ExCom/75/14; and
 - (ii) That UNDP would report to the 76th meeting on two projects with implementation delays and on three projects recommended for additional status reports, as indicated in Appendices I and II, respectively, of Annex III to the consolidated progress report (UNEP/OzL.Pro/ExCom/75/12).
- (iv) UNEP**

Document UNEP/OzL.Pro/ExCom/75/15 contains a summary of implementation progress for UNEP for activities up to 31 December 2014 and the comments and recommendations of the Fund Secretariat on the report.

Issues to be addressed:

- Progress and financial reports for an MB MYA
- Final reports on two destruction projects

The Executive Committee may wish:

- (a) To note:
- (i) The progress report of UNEP as at 31 December 2014 contained in document UNEP/OzL.Pro/ExCom/75/15;
 - (ii) That UNEP would report to the 76th meeting on two projects with implementation delays and on 27 projects recommended for additional status reports, as indicated in Appendices I and II, respectively, of Annex III to the consolidated progress report (UNEP/OzL.Pro/ExCom/75/12);
- (b) To request UNEP:
- (i) To submit the progress and financial reports for the methyl bromide multi-year agreement in Chile and to return fund balances to the 76th meeting;
 - (ii) To provide a final report to the 76th meeting on:
 - a. Destruction of confiscated ODS in Nepal (NEP/DES/59/TAS/27) detailing the full experience if credits are sold; and
 - b. Demonstration of a regional strategy for ODS waste management and disposal in the Europe and Central Asia region (EUR/DES/69/DEM/13).
- (v) UNIDO**

Document UNEP/OzL.Pro/ExCom/75/16 contains a summary of implementation progress for UNIDO for activities up to 31 December 2014 and the comments and recommendations of the Fund Secretariat on the report.

Issues to be addressed:

- Return of balances for demonstration projects and a CFC MYA
- Possible cancellation conditions for a MB project
- Specific report on a halon project

The Executive Committee may wish:

- (a) To note:
- (i) The progress report of UNIDO as at 31 December 2014 contained in document UNEP/OzL.Pro/ExCom/75/16;
 - (ii) That UNIDO would report to the 76th meeting on five projects with implementation delays and on 25 projects recommended for additional status reports, as indicated in Appendices I and II, respectively, of Annex III to the consolidated progress report (UNEP/OzL.Pro/ExCom/75/12);
 - (iii) That US \$170,574 in balances should be returned to the Fund for the demonstration project on the replacement of CFC centrifugal chillers (Croatia, Macedonia, Romania, and Serbia and Montenegro) (EUR/REF/47/DEM/06);
- (b) To consider to cancel the technical assistance for the elimination of controlled uses of methyl bromide in soil fumigation in Mozambique (MOZ/FUM/60/TAS/20), if the training and awareness activities have not been implemented by 31 December 2015, and to request UNIDO to return balances to the 76th meeting;
- (c) To set new completion dates for the ODS disposal projects in: Algeria (ALG/DES/72/DEM/79) to June 2017; China (CPR/DES/67/DEM/520) to June 2017; Europe (EUR/DES/69/DEM/14) to December 2015; Lebanon (LEB/DES/73/DEM/83) to March 2017; Mexico (MEX/DES/63/DEM/154) to April 2016; Nigeria (NIR/DES/67/DEM/133) to March 2017; and Turkey (TUR/DES/66/DEM/99) to July 2016;
- (d) To request UNIDO:
- (i) To provide an update at the 75th meeting on the status of the halon phase-out project in the Islamic Republic of Iran (IRA/HAL/63/TAS/198), given the required completion date of December 2015, on the installation of recycling equipment, which normally involves minimum activities; and
 - (ii) To return US \$129,810 in balances to the Fund from the CFC national phase-out plan in Argentina after taking into account decision 66/42(h).

(vi) World Bank

Document UNEP/OzL.Pro/ExCom/75/17 contains a summary of implementation progress for the World Bank for activities up to 31 December 2014 and the comments and recommendations of the Fund Secretariat on the report.

Issues to be addressed:

- Return of balances from the cancelled, closed and completed components a global project
- Approach on tranche completion and disbursement (also considered in the Consolidated

- progress report (UNEP/OzL.Pro/ExCom/75/12)
- Data discrepancies between the World Bank's progress report and the Inventory of approved projects

The Executive Committee may wish:

- (a) To note:
- (i) The progress report of the World Bank as at 31 December 2014 contained in document UNEP/OzL.Pro/ExCom/75/17;
 - (ii) That the World Bank would report to the 76th meeting on one project with implementation delays, which had also been classified as such in 2013, and on four projects recommended for additional status reports, as indicated in Appendices I and II, respectively, of Annex III to the consolidated progress report (UNEP/OzL.Pro/ExCom/75/12);
 - (iii) The World Bank's report on its approach regarding the establishment of planned completion dates, and to comment on whether this approach should be considered noting that it is in contradiction with the Agreement signed between the Executive Committee and respective countries;
- (b) To request:
- (i) The World Bank to return balances from the cancelled, closed and completed components of the global chiller replacement project (GLO/REF/47/DEM/268) to the 76th meeting;
 - (ii) The World Bank to monitor tranches of multi-year agreements (MYAs) in the annual progress report according to the activities in the proposal, disbursement against those activities, the dates of completion proposed for tranche-related activities, and to provide most recent data in MYAs in the Multi-year spreadsheet of the progress report as required by the operational guidelines for progress reporting; and
 - (iii) The World Bank and the Secretariat to continue to resolve the data discrepancies between the World Bank's progress report and the Inventory of Approved Projects and report back to the 76th meeting on their resolution.

(c) Evaluation of the implementation of the 2014 business plans

Document UNEP/OzL.Pro/ExCom/75/18 presents the evaluation of the 2014 business plans of the implementing agencies using the performance indicators adopted in decision 41/93, the revised weightings adopted by decision 47/51 for all agencies, the targets that were adopted for the 2014 business plans by the Executive Committee (decisions 71/20 to 71/23) and the agencies' progress and financial reports submitted to this meeting. This document also presents a trend analysis for each of the nine performance indicators used in previous years' evaluations and the results of the qualitative assessment of the performance of implementing agencies based on input received from NOU officers. It concludes with the Secretariat's observations and recommendations.

Issues to be addressed:

- Quantitative assessment showed that all agencies achieved over 86 per cent of their targets, except UNEP that achieved 70 per cent
- The trend analysis of nine performance indicators for investment projects indicated no improvements in most indicators in 2014 from 2013
- Fund disbursement targets were largely not achieved for non-investment projects
- Reports on dialogues between representatives of national ozone units (NOUs) and implementing agencies on assessments that received less than satisfactory qualitative ratings

The Executive Committee may wish:

- (a) To note:
- (i) The evaluation of the implementing agencies' performance against their 2014 business plans as contained in document UNEP/OzL.Pro/ExCom/75/18;
 - (ii) That all implementing agencies had a quantitative assessment of their performance for 2014 of at least 70 on a scale of 100;
 - (iii) That the trend analysis performance has not improved in 2014 over that in 2013, noting that the performance for indicators such as "ODS to be phased out", "ODS phased out", "net emissions due to delays" and "funds disbursed for non-investment projects" might be improved from careful targeting in future;
- (b) To request the following implementing agencies to report to the 75th meeting on their open and constructive discussion with the respective national ozone unit (NOU) as follows:
- (i) UNDP for the ratings on the qualitative performance assessment from Belize with respect to timely delivery of services;
 - (ii) UNEP for the ratings on the qualitative performance assessment from Central African Republic (the) with respect to use of training funds, acquisition of equipment, meeting stakeholders expectations, training or technical advice, and the quality of training and their design; and Panama, with respect to involvement of the NOU in project development, implementation, meeting stakeholders expectations, advice on technical difficulties; and
 - (iii) UNIDO for the ratings on the qualitative performance assessment from Bahrain with respect to timely delivery, advice on technology, and capacity building; Egypt, with respect to timely delivery and responsiveness to NOU; Iraq, with respect to unsatisfactory ratings for all categories; and Sierra Leone, with respect to work plan explanation, NOU involvement in project identification, development and implementation.
- (d) Country programme data and prospects for compliance**

Document UNEP/OzL.Pro/ExCom/75/19 contains the status of, and prospects of, compliance of Article 5 countries (Part I); addresses Article 5 countries that are subject to decisions of the Parties on compliance (Part II); and contains an analysis of data on the implementation of country programmes (CPs) for HCFCs (Part III).

Issues to be addressed:

For Part I: Status of, and prospects of, compliance of Article 5 countries

- South Sudan has not established a licensing system
- Mauritania has not included the accelerated HCFC control measures agreed in 2007 in its licensing and quota system
- Burundi has not been able to finalize its formal quota system

For Part II: Article 5 countries that are subject to decisions on compliance

- Guatemala's HCFC consumption for 2013 was in excess of its baseline and its 2014 consumption was in excess of the action plan to return compliance approved by the Meeting of the Parties in 2013 (decision XXVI/16)
- Libya's HCFC consumption for 2013 and 2014 was in excess of its baseline but an action plan has been submitted to the Meeting of the Parties through the Implementation Committee that would return it to compliance in 2018

For Part III: Data on the implementation of country programmes (CP) for HCFCs

- Early and timely submission of CP data reports for the preparation of the document on country programme data and prospects for compliance to the first meeting of the year
- Data discrepancies between the CP and Article 7 reports
- Update of the CP report format to streamline the data reporting system, which removes information no longer needed including information on energy prices, alternatives to HCFCs and their prices when available

The Executive Committee may wish:

- (a) To note:
 - (i) The document on country programme (CP) data and prospects for compliance contained in UNEP/OzL.Pro/ExCom/75/19;
 - (ii) That 100 countries (of the 125 that submitted data) submitted 2014 data using the web-based system;
- (b) To request:
 - (i) UNEP to continue assisting the Government of South Sudan in establishing its licensing system, the Government of Mauritania in amending its licensing system to include the accelerated control measures for HCFCs, and the Government of Burundi in finalizing the formal HCFC quota system, and to report to the 76th meeting;
 - (ii) Relevant bilateral and implementing agencies to assist Article 5 countries in addressing data discrepancies between the CP and A7 reports;
 - (iii) The Secretariat to send a letter to the Governments of countries with outstanding 2014 CP data reports to urge them to submit their CP data reports as soon as possible, noting that without these reports the relevant analyses of ODS consumption and production levels could not be undertaken by the Secretariat; and

- (c) To approve the revised format of CP data reports contained in Annex III to the document UNEP/OzL.Pro/ExCom/75/19, and request the Secretariat to finalize the manual, noting that CP data reports should be submitted to the Secretariat using the revised format from 2017.

(e) Reports on projects with specific reporting requirements

Document UNEP/OzL.Pro/ExCom/75/20 contains five parts with respect to projects and activities for which specific reports were requested in previous meetings. Part I is on financial audit reports for the halon, CFC production, foam, process agent II, solvent and CFC refrigeration servicing sectors in China; Part II concerns the accelerated CFC production phase-out project in India and Phase-out in consumption and production of CTC in India; Part III on the temporary use of a high-global warming potential (GWP) technology by enterprises that had been converted to a low-GWP technology; Part IV on low-cost options for the use of hydrocarbons in the manufacture of polyurethane (PU) foams (An assessment for the application in Multilateral Fund projects in Egypt); and Part V regards the UN Office of Internal Oversight Services (OIOS) Audit on the the Compliance Assistance Programme.

Part I: Financial audit reports for the halon, CFC production, foam, process agent II, solvent and CFC refrigeration servicing sectors in China

Issues to be addressed: None

The Executive Committee may wish:

- (a) To note, with appreciation, the financial audit reports, work plans and progress reports provided for the CFC production, halon, polyurethane (PU) foam, process agent II, refrigeration servicing, and solvent sectors in China, contained in document UNEP/OzL.Pro/ExCom/75/20; and
- (b) To encourage the Government of China to collect information where available on halon recovery as part of its collection of CFC recovery in its visits to ship dismantling centres.

Part II: Accelerated CFC production phase-out project in India and Phase-out in consumption and production of CTC in India

Issues to be addressed:

- Completion of the action plan for the Accelerated CFC production phase-out project by end of 2016, to be implemented by UNDP with funding balance available from the World Bank and approval of the associated revised agreement
- Completion of the action plan for the phase-out in consumption and production of CTC by the end of 2016, by UNDP and Japan with balance available from the World Bank and Japan

The Executive Committee may wish:

- (a) With regard to the accelerated CFC production phase-out project in India:
- (i) To note the return by the World Bank of US \$1,057,000, plus agency support costs of US \$79,275, associated with the funding balance of the accelerated CFC production phase-out project to the 75th meeting;

- (ii) To approve the action plan for the remaining activities associated with the accelerated CFC production phase-out project in the amount of US \$1,057,000, plus agency supports of US \$79,275 for UNDP with a revised completion date of end of 2016, noting that any remaining funds would be returned to the Multilateral Fund at the first meeting of the Executive Committee in 2017;
 - (iii) To approve the revised Agreement between the Government of India and the Executive Committee for the accelerated CFC production phase-out to include UNDP as an additional implementing agency, contained in Annex I of UNEP/OzL.Pro/ExCom/75/20;
 - (iv) To request the World Bank and UNDP to submit the project completion report of the accelerated CFC production phase-out project to the last meeting of the Executive Committee in 2017;
- (b) With regard to the phase-out in consumption and production of CTC in India:
- (i) To note the return by the World Bank of US \$750,093 plus agency support costs of US \$56,257 associated with the funding balance of the phase-out in consumption and production of CTC to the 75th meeting;
 - (ii) To approve the action plan for the remaining activities associated with the phase-out in consumption and production of CTC in the amount of US \$750,093, plus agency support costs of US \$56,257 for UNDP, and to extend the completion date to the end of 2016, on the understanding that any remaining funds from the Government of Japan and UNDP would be returned to the Multilateral Fund at the first meeting of the Executive Committee in 2017;
 - (iii) To approve the revised Agreement between the Government India and the Executive Committee Fund for the phase-out in consumption and production of CTC phase-out to include UNDP as an additional cooperating implementing agency, contained in Annex II of UNEP/OzL.Pro/ExCom75/20; and
 - (iv) To request the World Bank, together with the Governments of France, Germany and Japan, and UNEP and UNIDO as cooperating implementing agencies to submit the project completion report of the phase-out in consumption and production of CTC to the last meeting of the Executive Committee in 2017.

Part III: Temporary use of a high-global warming potential (GWP) technology by enterprises that had been converted to a low-GWP technology

Issues to be addressed:

- Updates from UNDP regarding the status of the conversion of Dominican Republic and El Salvador whose enterprises were using high-GWP technology temporarily, in line with decision 74/41(c)

The Executive Committee may wish:

- (a) To note with appreciation the report provided by UNDP, and the efforts made to facilitate the availability of low-global warming potential (GWP) pre-blended polyol systems domestically in the Dominican Republic, and El Salvador;

- (b) To note that the supply of low-GWP pre-blended polyols for foam enterprises in El Salvador has been secured and that the Government of El Salvador would be able to complete the conversion in the foam sector with low-GWP alternatives as planned; and
- (c) To request UNDP to continue assisting the Government of the Dominican Republic in securing the supply of low-GWP alternative technology and to provide a report on the status of the conversion of the enterprise in the foam sector in line with decision 74/41(c).

Part IV: Global: Low-cost options for the use of hydrocarbons in the manufacture of polyurethane (PU) foams. An assessment for the application in Multilateral Fund projects in Egypt

Issues to be addressed: None

The Executive Committee may wish:

- (a) To note with appreciation the final complementary report on the “Low-cost options for the use of hydrocarbons in the manufacture of polyurethane foams. An assessment for the application in Multilateral Fund projects” contained in document UNEP/OzL.Pro/ExCom/75/20, submitted by UNDP; and
- (b) To request bilateral and implementing agencies to share the UNDP assessment report on “Low-cost options for the use of hydrocarbons in the manufacture of polyurethane foams. An assessment for the application in Multilateral Fund projects” together with information on other alternatives, when assisting Article 5 countries in preparing projects for the phase-out of HCFC-141b in polyurethane foam applications.

Part V: Compliance Assistance Programme on the UN Office of Internal Oversight Services (OIOS) Audit

Issues to be addressed: None

The Executive Committee may wish to note the report on the actions taken to implement the recommendations 1, 3, 4 and 7 of May 2014 of the United Nations Office of Internal Oversight Services on UNEP OzonAction Branch, submitted by UNEP pursuant to decisions 73/53(b) and 74/10.

7. 2016-2018 business plans

(a) Consolidated business plan of the Multilateral Fund

Document UNEP/OzL.Pro/ExCom/75/21 presents an analysis of the business plans submitted by the bilateral and implementing agencies to the 75th meeting. It addresses resource allocation, activities required for compliance including the windows for low-GWP alternative demonstration projects and feasibility studies, surveys on ODS alternatives and standard costs and proposes adjustments based on existing Executive Committee decisions. It also addresses adjustments based on Executive Committee decisions, 2015 business plan activities that were not approved at the 75th meeting, over-budgeting, and policy issues in the agencies’ business plans.

Issues to be addressed:

- The over-programming of activities for the years 2016-2018
- Whether to:

- Adjust the business plan as proposed by the Secretariat based on previous business planning guidance
- To further adjust the business plan based on:
 - The discussion during the Executive Committee meeting
 - Adding those activities deferred from the 75th meeting that were in the 2015 business plan, if any
 - Adding stage II of HPMP activities for those countries not included in the agencies' business plans
 - Consideration of the impact of funding of future tranches of multi-year agreements not yet approved based on decisions 74/3(c) and (d)

The Executive Committee may wish:

- (a) To note the consolidated business plan of the Multilateral Fund for 2016-2018 contained in document UNEP/OzL.Pro/ExCom/75/21;
- (b) To decide whether:
 - (i) To adjust the business plan as proposed by the Secretariat in document UNEP/OzL.Pro/ExCom/75/21;
 - (ii) To further adjust the business plan during the discussion by the Executive Committee and/or during the presentation of the business plan by bilateral and implementing agencies by adding those HCFC phase-out management plans (HPMPs), institutional strengthening activities from the 2015 business plan that were deferred at the 75th meeting to the 2016 business plan;
- (c) To request bilateral and implementing agencies to include in the business plans stage II of HPMP activities for Costa Rica, Cuba, El Salvador, Ghana, Georgia, Kenya, Lesotho, Liberia, Sao Tome and Principe, South Sudan, Syrian Arab Republic, Trinidad and Tobago and Zimbabwe;
- (d) To consider the extent to which funding in multi-year agreement tranches in future years may have an impact on resource allocation based on decision 74/3(c) and (d); and
- (e) To endorse the consolidated business plan of the Multilateral Fund for 2016-2018, as adjusted by the Secretariat [and the Executive Committee], while noting that endorsement denotes neither approval of the projects identified therein nor their funding or tonnage levels.

(b) Business plans of the bilateral and implementing agencies

(i) Bilateral agencies

Document UNEP/OzL.Pro/ExCom/75/22 presents the business plans for bilateral agencies submitted to the 75th meeting. The Governments of Germany and Italy submitted business plans for the years 2016-2018.

Issues to be addressed:

- Proposed adjustments by the Secretariat that would still result in Germany possibly exceeding the 20 per cent of its contributions for the replenishment period (2015-2017)

The Executive Committee may wish:

- (a) To note the bilateral agencies' business plans for 2016-2018 submitted by Germany and Italy contained in document UNEP/OzL.Pro/ExCom/75/22; and
- (b) To consider German components for stage II of HCFC phase-out management plans in light of the remaining funding available to Germany, noting that approvals for the 2015-2017 triennium should not exceed US \$2,626,791, and that approvals in principle for the years 2018-2020 should not exceed US \$8,166,569.

(ii) UNDP

Document UNEP/OzL.Pro/ExCom/75/23 contains a summary of UNDP's planned activities for the phase-out of ODS for the period 2016-2018 and the impact of the adjustments made by the Secretariat based on existing Executive Committee decisions. It also contains policy issues raised by UNDP and UNDP's business plan performance indicators.

Issues to be addressed:

- Five policy issues:
 - Allowing countries to submit stage II of HPMPs that go beyond the 2020 phase-out target
 - A priority for the RAC manufacturing sector
 - The Executive Committee's practice of requiring a minimum of 10 per cent of total funding for the last year of any HPMP
 - Growth in HCFC consumption since 2010
 - Flexibility to use the remaining funding eligibility for HCFC-141b to increase funding for HCFC-22 phase-out

The Executive Committee may wish:

- (a) To note the UNDP business plan for 2016-2018 contained in document UNEP/OzL.Pro/ExCom/75/23; and
- (b) To approve the performance indicators for UNDP as set out in Table 6 of document UNEP/OzL.Pro/ExCom/75/23.

(iii) UNEP

Document UNEP/OzL.Pro/ExCom/75/24 contains a summary of UNEP's planned activities for the phase-out of ODS for the period 2016-2018 and the impact of the adjustments made by the Fund Secretariat based on existing Executive Committee decisions. It also contains UNEP's business plan performance indicators and recommendations for consideration by the Executive Committee. No policy issues were raised by UNEP in its business plan.

Issues to be addressed:

- Whether the PRAHA project in UNEP's business plan could be considered as a demonstration project per decision 72/40 or as a stand-alone technical assistance project based on the concept note included in UNEP's business plan

The Executive Committee may wish:

- (a) To note the UNEP business plan for 2016-2018 contained in document UNEP/OzL.Pro/ExCom/75/24; and

- (b) To approve the performance indicators for UNEP as set out in Tables 4 and 5 of document UNEP/OzL.Pro/ExCom/75/24.

(iv) UNIDO

Document UNEP/OzL.Pro/ExCom/75/25 contains a summary of UNIDO's planned activities for the phase-out of ODS for the period 2016-2018 and the impact of the adjustments made by the Fund Secretariat based on existing Executive Committee decisions. It also contains a policy issue raised by UNIDO concerning the phase-out of an HCFC-22 production line that was previously used to produce CFCs (swing plant), UNIDO's business plan performance indicators and recommendations for consideration by the Executive Committee.

Issues to be addressed: None

The Executive Committee may wish:

- (a) To note the UNIDO business plan for 2016-2018 contained in document UNEP/OzL.Pro/ExCom/75/25; and
- (b) To approve the performance indicators for UNIDO as set out in Table 6 of document UNEP/OzL.Pro/ExCom/75/25.

(v) World Bank

Document UNEP/OzL.Pro/ExCom/75/26 contains a summary of the World Bank's planned activities for the phase-out of ODS for the period 2016-2018 and the impact of the Fund Secretariat's adjustments based on existing Executive Committee decisions. It also contains policy issues raised by the World Bank concerning the phase-out of an HCFC-22 production lines that was previously used to produce CFCs (swing plant), and the Bank's business plan performance indicators and recommendations for consideration by the Executive Committee.

Issues to be addressed:

- Modification to a performance indicator for ODS phase-out

The Executive Committee may wish:

- (a) To note the World Bank business plan for 2016-2018 contained in document UNEP/OzL.Pro/ExCom/75/26; and
- (b) To approve the performance indicators for the World Bank as set out in Table 5 in document UNEP/OzL.Pro/ExCom/75/26.

8. Project proposals

(a) Overview of issues identified during project review

Document UNEP/OzL.Pro/ExCom/75/27 contains five sections: An analysis of the number of projects and activities submitted by bilateral and implementing agencies to the 75th meeting; issues identified during the project review process; projects to demonstrate low-GWP technologies and feasibility studies on district cooling pursuant to decision 72/40; projects and activities submitted for blanket approval; and investment projects for individual consideration. The document also informs the Committee on the review of institutional strengthening (IS) renewal requests and requests for project preparation funding for stage II of HPMPs submitted to the 75th meeting, and the projects and activities submitted to the 75th meeting but subsequently

withdrawn. The investment projects recommended for individual consideration are included in the table in agenda item 8(f).

Issues to be addressed:

- Uncertainty on incremental operational costs in the foam sector (paragraphs 9 to 12 of document UNEP/OzL.Pro/ExCom/75/27)
- Verification reports of low volume consuming (LVC) countries' compliance with their HPMP agreement in 2014 (paragraphs 13 to 15 of document UNEP/OzL.Pro/ExCom/75/27)
- Projects to demonstrate low-GWP technologies and feasibility studies on district cooling pursuant to decision 72/40 (paragraphs 16 to 27 of document UNEP/OzL.Pro/ExCom/75/27)

Uncertainty on incremental operational costs in the foam sector

The Executive Committee may wish to consider requesting the Secretariat to prepare a document on the calculation of the incremental operating costs for the foam sector for consideration at the 76th meeting.

Projects to demonstrate low-GWP technologies and feasibility studies on district cooling pursuant to decision 72/40

Paragraphs 16 to 27 of document UNEP/OzL.Pro/ExCom/75/27 address nine requests for the funding of fully developed demonstration projects on low GWP technologies in seven countries, a funding request for the preparation of a demonstration project and a concept for a regional project with no preparatory funds being requested.

Issues to be addressed:

- Selection of the proposals that best comply with the criteria set in decision 72/40

The Executive Committee may wish to consider the assessment on the proposals for demonstration projects for low-GWP alternatives to HCFCs contained in document UNEP/OzL.Pro/ExCom/75/27, for selecting the demonstration projects for low-GWP alternatives to HCFCs to be implemented within the funding levels established under decision 72/40.

Blanket approval

The Executive Committee may wish:

- a) To approve the projects and activities submitted for blanket approval at the levels of funding indicated in Annex [] to the final report, together with the conditions or provisions included in the corresponding project evaluation documents and the conditions attached to the projects by the Executive Committee; and noting that the agreement between the Governments of Angola had been updated to reflect the extension of stage I of the HPMP from 2015 to 2016, and that for Côte d'Ivoire to reflect the change in agency support costs owing to the new administrative cost regime; and

- b) To decide that, for projects related to renewal of institutional strengthening, blanket approval included approval of the observations to be communicated to recipient governments contained in Annex [] to the final report.

(b) Bilateral cooperation

Document UNEP/OzL.Pro/ExCom/75/28 provides an overview of the 18 requests from bilateral agencies and their eligibility for approval in light of the maximum level of bilateral cooperation available for 2015. It cross-references relevant documents that include a discussion on the bilateral requests. National ODS surveys for three countries, verification reports on the implementation of stage I of HPMPs for three countries, and stage II preparation for one country were recommended for blanket approval.

Issues to be addressed:

- Project preparation for a demonstration project for low global warming potential technologies performance in air-conditioning applications in the Federated States of Micronesia submitted by Japan

Federated States of Micronesia: Preparation for a demonstration project for low-global warming potential (GWP) technologies performance in air-conditioning applications in the Federated States of Micronesia

The Executive Committee may wish

- (a) To consider the request for preparation for a demonstration project to shift from high-global warming potential (GWP) to low-GWP refrigerants in the air-conditioning sector, in the Federated States of Micronesia, in the context of its discussion on additional proposals for preparation of projects to demonstrate low-GWP technologies in the air-conditioning manufacturing sector (decision 74/21(d)), as described in the document on the Overview of issues identified during project review (UNEP/OzL.Pro/ExCom/75/27); and
- (b) To consider whether to approve the project preparation request mentioned in sub-paragraph (a) above, in the amount of US \$41,013, plus agency support costs of US \$5,332 for the Government of Japan.

General recommendation

The Executive Committee may wish to request the Treasurer to offset the costs of the bilateral projects approved at the 75th meeting as follows:

- (a) US \$XX (including agency fees) against the balance of France's bilateral contribution for 2015;
- (b) US \$XX (including agency fees) against the balance of Germany's bilateral contribution for 2015-2017;
- (c) US \$XX (including agency fees) against the balance of the Italy's bilateral contribution for 2015; and
- (d) US \$XX (including agency fees) against the balance of Japan's bilateral contribution for 2015.

(c) Amendments to work programmes for 2015

(i) UNDP

Document UNEP/OzL.Pro/ExCom/75/29 contains 18 activities submitted by UNDP including seven requests for IS renewal projects, four requests for additional project preparation for stage II of the HPMP, two requests for technical assistance for preparation of verification reports, and five requests for technical assistance for the preparation of national surveys on ODS alternatives for blanket approval for consideration under agenda item 8(a).

Issues to be addressed: None

(ii) UNEP

Document UNEP/OzL.Pro/ExCom/75/30 contains 59 activities submitted by UNEP including 22 requests for IS renewal projects, one request for additional project preparation for stage II of the HPMP, nine requests for technical assistance for preparation of verification reports, 27 requests for technical assistance for the preparation of national surveys on ODS alternatives for blanket approval for consideration under agenda item 8(a). It also contains one request for technical assistance for the preparation of national surveys on ODS alternatives and two requests for technical assistance for feasibility studies on district cooling, for individual consideration.

Technical assistance for the preparation of national surveys on ODS alternatives

Issues to be addressed:

- Request for technical assistance for the preparation of national surveys on ODS alternatives for Saudi Arabia due to the high funding level of the request

The Executive Committee may wish to consider approving the request for funding the preparation of a national survey on ODS alternatives for Saudi Arabia in the amount of US \$270,000, plus agency support costs of US \$35,100.

Technical assistance for feasibility studies

Issues to be addressed:

- Requests for technical assistance for a feasibility studies for district cooling in Egypt and Kuwait in line with decision 72/40

The Executive Committee may wish:

- (a) To consider the feasibility studies to develop a business model for district cooling in Egypt, and the comparative analysis of three not-in-kind technologies for central air-conditioning in Kuwait, as described above and in the document on the overview of issues identified during project review (UNEP/OzL.Pro/ExCom/75/27), in the context of its discussion on proposals for demonstration projects for low-global warming potential alternatives to HCFCs; and
- (b) To approve UNEP's component for the feasibility studies mentioned in sub-paragraph(a) above each in the amount of US \$27,223, plus agency support costs of US \$3,539, in case the Executive committee select such studies.

(iii) UNIDO

Documents UNEP/OzL.Pro/ExCom/75/31 contains 11 activities submitted by UNIDO including two requests for IS renewal projects, two requests for technical assistance for the preparation of verification reports, five requests for technical assistance for the preparation of national surveys on ODS alternatives, two requests for project preparation for stage II of the HPMP, for blanket approval for consideration under agenda item 8(a); and two for technical assistance for feasibility studies on district cooling for individual consideration.

Issues to be addressed:

- Request for technical assistance for two studies on the feasibility of district cooling in Egypt and Kuwait in line with decision 72/40

The Executive Committee may wish:

- (a) To consider the feasibility studies to develop a business model for district cooling in Egypt, and the comparative analysis of three not-in-kind technologies for central air-conditioning in Kuwait, as described above and in the document on the Overview of issues identified during project review (UNEP/OzL.Pro/ExCom/75/27), in the context of its discussion on proposals for demonstration projects for low-global warming potential alternatives to HCFCs;
- (b) To approve UNIDO's component for the feasibility studies mentioned in sub-paragraph(a) above each in the amount of US \$63,521, plus agency support costs of US \$5,717, in case the Executive Committee select such studies.

(iv) World Bank

Document UNEP/OzL.Pro/ExCom/75/32 contains five activities submitted by the World Bank, two requests for additional project preparation for a stage II of the HPMP, and two for technical assistance for the preparation of a national survey of ODS alternatives for blanket approval, and one request for project preparation for stage II of the HCFC production phase out management plan (HPPMP) for individual consideration.

Issues to be addressed:

- Request for project preparation for stage II of the China HPPMP

The Executive Committee may wish to:

- (a) In light of decisions 71/23(b) and (c) and 73/27(c)(ii)a, approve the request for project preparation for stage II of the HCFC production phase out management plan (HPPMP) for China at the level of funding of US \$254,650 plus support costs of US \$17,825 for the World Bank, noting that the Government of China would be allowed to submit stage II of the HPPMP in 2016 together with a funding request for the approval of first tranche of stage II also in 2016.
- (d) **UNEP's Compliance Assistance Programme (CAP) budget for 2016**

Document UNEP/OzL.Pro/ExCom/75/33/Rev.1 contains UNEP's Compliance Assistance Programme (CAP) for 2016. The submission includes the 2015 CAP progress report, budget utilization in 2014, a summary of the proposed 2016 CAP and the comments and recommendations.

Issues to be addressed:

- Endorsement of the three-year rolling strategic approach for the UNEP CAP for 2016-2018

The Executive Committee may wish to:

- (a) To approve the UNEP's Compliance Assistance Programme (CAP) activities and budget for 2016 at the amount of US \$9,540,000, plus agency support costs of 8 per cent, amounting to US \$763,200 contained in Annex I of document UNEP/OzL.Pro/ExCom/75/33;
- (b) To consider endorsing the 2016-2018 rolling strategy proposed by UNEP for its CAP and approaches contained therein;
- (c) To request UNEP to continue the submission of an annual work programme and budget for the CAP including:
 - (i) Providing detailed information on the progress of the four new activities identified in the 2016 work programme where the global funds would be used until their completion;
 - (ii) Extending the prioritization of funding between CAP budget lines so as to accommodate changing priorities, and to provide details on the reallocations made in its budget pursuant to decisions 47/24 and 50/26; and
 - (iii) Reporting on the current staff post levels and informing the Executive Committee of any changes thereto, particularly in respect to any increased budget allocations.
- (e) **2016 core unit costs for UNDP, UNIDO and the World Bank**

Document UNEP/OzL.Pro/ExCom/75/34 contains information on the actual administrative costs for 2011-2014 and estimated costs for 2015 and their associated approved budgets. It also contains requests for proposed 2016 core unit costs and an assessment of the extent to which resources available for total administrative costs in 2016 could cover expected 2016 costs.

Issues to be addressed:

- Requests for approval of core unit costs for UNDP and UNIDO with a 0.7 per cent increase, in line with decision 67/15, over the 2015 budget, and the World Bank with the same level of request for 2016 as was approved for 2015

The Executive Committee may wish:

- (a) To note:
 - (i) The report on 2016 core unit costs for UNDP, UNIDO and the World Bank as presented in document UNEP/OzL.Pro/ExCom/75/34;
 - (ii) With appreciation, that the World Bank's core unit operation was again below its budgeted level and that it would be returning unused balances;
- (b) To consider whether to approve the requested core unit budgets for UNDP for US \$2,040,715, UNIDO for US \$2,040,715, and the World Bank for US \$1,725,000;

- (c) To consider the following actions in the context of the Terms of reference for the review of the administrative cost regime and its core unit funding budget (decision 73/62(d)) (UNEP/OzL.Pro/ExCom/75/79):
- (i) UNDP to add a staff cost line under the administrative section of the core unit budget reporting template to allow the reporting of these costs without the need for an adjustment line; and
 - (ii) UNIDO to use cost-accounting system on expenditures for core unit and administrative costs in future reports.

(f) Investment projects

Document UNEP/OzL.Pro/ExCom/75/27 contains a list of projects for individual consideration (see table below). One hundred and twenty three projects and activities were recommended for blanket approval and were considered under agenda item 8(a).

Issues to be addressed:

- In the table below, each of the projects should be considered for approval individually. Project descriptions, and the comments and recommendations of the Secretariat can be found in the relevant country project document referred to in the table. The table below also includes a section on the projects to demonstrate low-GWP technologies listed in Table 1 of document UNEP/OzL.Pro/ExCom/75/27

Country	Project	Agency	ExCom	Issue
Projects to demonstrate low-GWP technologies				
Several	Low-GWP demonstration projects	Several	Table 1 above	Demonstration projects to be selected based on the assessment presented above
HPMP stage II				
Brazil	HCFC phase-out management plan stage II - first tranche	UNDP/UNIDO/ Germany	75/40	Pending agreed costs for the project
Colombia	HCFC phase-out management plan stage II - first tranche	UNDP/UNEP/ Germany	75/42	All technical and capital cost issues agreed but operating costs for reduced HFO formulations are uncertain; complete ban on HCFC-141b is proposed while there remains eligible consumption; accelerated phase-out for non-LVC countries
Guyana	HCFC phase-out management plan stage II - first tranche	UNEP/UNDP	75/47	All technical and cost issues agreed; stage II of the HPMP
Lebanon	HCFC phase-out management plan stage II - first tranche	UNDP	75/52	All technical and cost issues agreed; accelerated phase-out for non-LVC countries
Oman	HCFC phase-out management plan stage II - first tranche	UNIDO/UNEP	75/61	All technical and cost issues agreed; ban of HCFC-141b in imported pre-blended polyols delayed
Sudan	HCFC phase-out management plan stage II - first tranche	UNIDO	75/67	All technical and cost issues agreed; stage II of the HPMP
HPMP stage I				
Botswana	HCFC phase-out management plan stage I - first tranche	UNEP/UNIDO	75/39	All technical and cost issues agreed; stage I of the HPMP
Libya	HCFC phase-out management plan stage I - first tranche	UNIDO	75/53	All technical and cost issues agreed; stage I of the HPMP; potential non-compliance with the Protocol

Country	Project	Agency	ExCom	Issue
				pending action plan approval at 27 th Meeting of the Parties
HPMP tranche request				
Bahrain	HCFC phase-out management plan stage I – second tranche	UNEP/UNIDO	75/37	Less than 20 per cent disbursement
Bolivia (Plurinational State of)	HCFC phase-out management plan stage I – third tranche	UNIDO	75/38	Data discrepancies; revised Agreement in light of change of implementing agency at 74 th meeting
Brazil	HCFC phase-out management plan stage I – fifth and last tranche	UNDP/Germany	75/40	Return of funds from non-eligible enterprises
China	HCFC phase-out management plan stage I – fifth and last tranche	UNDP/UNIDO/ /The World Bank/ Germany	75/41	PU, XPS, RAC, ICR above US \$5 million
Democratic People's Republic of Korea	HCFC phase-out management plan stage I – second tranche	UNIDO/UNEP	75/44	Transfer of UNEP's component to UNIDO
Guatemala	HCFC phase-out management plan stage I – third tranche	UNIDO/UNEP	75/46	Non-compliance with HCFC consumption in 2013
Indonesia	HCFC phase-out management plan stage I – third tranche	UNDP/ UNIDO/World Bank/Australia	75/49	Potential return of funds and potential revised Agreement; conversion to high-GWP alternatives
Jordan	HCFC phase-out management plan stage I – second tranche	UNIDO/World Bank	75/50	Revised agreement resulting from a bankruptcy and return of associated funds of the 2 nd tranche of stage I
Malaysia	HCFC phase-out management plan stage I – third tranche	UNDP	75/54	Withdrawal of a technical assistance project
Maldives	HCFC phase-out management plan stage I – third tranche	UNEP/UNDP	75/55	Use of a high GWP alternative for retrofitting in the fishery sector
Peru	HCFC phase-out management plan stage I – second tranche	UNDP/UNEP	75/62	Revised work plan for the second and subsequent tranches of stage I
Saudi Arabia	HCFC phase-out management plan stage I – third tranche	UNIDO/UNEP	75/64	Lack of a signed agreement for servicing sector activities; customs clearance of equipment
Venezuela (Bolivarian Republic of)	HCFC phase-out management plan stage I – fourth and final tranche	UNIDO/UNEP	75/73	Transfer of UNEP's component to UNIDO
Viet Nam	Stage I – third tranche	World Bank	75/74	Bankrupt enterprise and possible replacement; potential return of funds or revised Agreement

The Executive Committee may wish to consider whether to approve each of the projects listed in the table above on the basis of information provided in the relevant project proposal document including the Secretariat's comments, and any information provided at the meeting by the Secretariat or the relevant bilateral and/or implementing agency.

9. Template for draft agreements for stage II of HCFC phase-out management plans (decision 73/33(c))

Document UNEP/OzL.Pro/ExCom/75/76 presents a revised template Agreement for stage II of HPMPs contained in an annex to the document.

Issues to be addressed:

- Proposed text modifications and additions

The Executive Committee may wish:

- (a) To note the document on template for draft Agreements for stage II of HCFC phase-out management plans (HPMPs) contained in document UNEP/OzL.Pro/ExCom/75/76; and
- (b) To approve the template for draft Agreements for stage II of HPMPs contained in Annex I to document UNEP/OzL.Pro/ExCom/75/76, as a basis for the drafting of an Agreement between a country and the Executive Committee for stage II of HPMPs.

10. Format for preparation of the surveys of ODS alternatives and presentation of the resulting data (decision 74/53(g))

Document UNEP/OzL.Pro/ExCom/75/77 contains the draft format for the preparation of ODS alternatives surveys and presentation of the resulting data prepared in line with decision 74/53. This draft guide takes into account the extensive experience bilateral and implementing agencies in undertaking ODS surveys and analyzing their results for the preparation of national phase-out plans. It also includes the comments received from the intersessional review of interested members of the Executive Committee and bilateral and implementing agencies.

Issues to be addressed:

- Whether to approve the draft format for the preparation and presentation of national ODS alternative surveys

The Executive Committee may wish to consider the draft format for the preparation of ODS alternatives surveys and presentation of the resulting data prepared in line with decision 74/53, and endorse these for use of bilateral and implementing agencies in the preparation of national ODS surveys in Article 5 countries.

11. Report on the Multilateral Fund Climate Impact Indicator (decision 73/65(b))

Document UNEP/OzL.Pro/ExCom/75/78 presents a report on Multilateral Fund Climate Impact Indicator since the 73rd meeting.

Issues to be addressed: None

The Executive Committee may wish:

- (a) To note the report on the fully-developed Multilateral Fund Climate Impact Indicator (MCII) (decision 73/65(b)) contained in document UNEP/OzL.Pro/ExCom/75/78;
- (b) To note with appreciation the response from the Intergovernmental Panel on Climate Change and the feedback on the tool from the World Bank in the context of its work with other Multilateral Development Banks to harmonize greenhouse gas accounting across their investment portfolios, and its work on energy subsidy reform; and
- (c) To note that the Secretariat will continue to calculate the impact on the climate of investment projects in the refrigeration and air-conditioning manufacturing sectors applying the MCII model, and for investment projects in all other manufacturing sectors to apply the methodologies described in paragraph 14 of document UNEP/OzL.Pro/ExCom/73/54.

12. Terms of reference for the review of the administrative cost regime and its core unit funding budget (decision 73/62(d))

Document UNEP/OzL.Pro/ExCom/75/79 presents draft terms of reference for the review of the administrative cost regime and its core unit funding budget as requested in decision 73/62(d). It contains the objectives of the review, issues to be addressed, the methodology for conducting the review, a budget, and a timeframe for completing the review.

Issues to be addressed:

- Whether to approve the terms of reference and budget for the review

The Executive Committee may wish

- (a) To note the Terms of reference for the review of the administrative cost regime and its core unit funding budget (decision 73/62(d)), contained in document UNEP/OzL.Pro/ExCom/75/79;
- (b) To approve the Terms of reference for the review of the administrative cost regime and its core unit funding budget contained in document UNEP/OzL.Pro/ExCom/75/79 for the assessment of administrative costs for the 2018-2020 triennium;
- (c) To approve a one-off cost of US \$60,000 for the Secretariat to fund the work requested to conduct the administrative cost study; and
- (d) To request the Secretariat to submit the report on the review of the administrative cost regime and its core unit funding budget, for its consideration by the Executive Committee at its first meeting in 2017 in line with decision 73/62(c).

13. Accounts of the Multilateral Fund

(a) Final 2014 accounts

Document UNEP/OzL.Pro/ExCom/75/80 contains three parts: Part I provides the 2014 accounts of the Multilateral Fund; Part II provides a status report on the Multilateral Fund bank account in New York; and Part III provides a summary of the workshop on the reporting requirement under International Public Sector Accounting Standards (IPSAS).

Issues to be addressed: None

The Executive Committee may wish

- (a) To note:
 - (i) The final financial statements of the Multilateral Fund as at 31 December 2014 prepared in accordance with decision 74/52(b) contained in document UNEP/OzL.Pro/ExCom/75/80;
 - (ii) That UNEP had received the report of United Nations Board of Auditors for the biennium ended 31 December 2014 and that there were no major issues of relevance to the Multilateral Fund;
 - (iii) The feedback from the Treasurer of the bank account of the Multilateral Fund in New York;

- (iv) That the International Public Sector Accounting Standards (IPSAS) report on outstanding contributions up to 3 years under the “voluntary pledges receivable” category and maintains the records of outstanding contribution of more than 3 years under the doubtful accounts receivable;
 - (v) The report of the workshop on the reporting requirements under the IPSAS contained in Annex II to document UNEP/OzL.Pro/ExCom/75/80; and
- (b) To request the Treasurer to record in the 2015 accounts of the Multilateral Fund the differences between the implementing agencies’ provisional 2014 financial statements and their final 2014 statements as reflected in Tables 1 and 2 of the document UNEP/OzL.Pro/ExCom/75/80.

(b) Reconciliation of the 2014 accounts

Document [UNEP/OzL.Pro/ExCom/75/81](#) presents the reconciliation of information from the 2014 accounts with the financial data of the implementing agencies in their annual progress and financial report as at 31 December 2014 and the Secretariat’s Inventory of Approved Projects database. It also provides the Secretariat’s recommendations.

Issues to be addressed:

- 2014 outstanding reconciling item for UNEP: US \$157,952 between UNEP’s annual progress and financial report and the Secretariat’s Inventory of Approved Projects; US \$170,983 in income and US \$2,962,802 in expenditures between UNEP’s annual progress and financial report and its final accounts

The Executive Committee may wish:

- (a) To note the reconciliation of the 2014 accounts contained in document UNEP/OzL.Pro/ExCom/75/81;
- (b) To request the Treasurer to withhold from its future transfers to UNDP and UNIDO the amounts of US \$82,831 and US \$24,667, respectively, representing a higher interest income reported in their provisional financial statements than in their final financial statements;
- (c) To note the 2014 outstanding reconciling items as follows:
 - (i) US \$157,952 between UNEP’s Progress Report and Inventory; US \$170,983 in income and US \$2,962,802 in expenditure between UNEP’s Progress Report and final accounts, and that UNEP will provide an update on these differences prior to the 75th meeting;
 - (ii) US \$10 in income between the World Bank’s Progress Report and final accounts.
- (d) To request UNIDO to adjust in its 2015 accounts the expenditures of US \$58,045, representing the difference in support costs; US \$33 in income between UNIDO’s Progress Report and final accounts; and US \$15 between UNIDO’s Progress Report and Inventory;
- (e) To note the standing reconciling items as follows:
 - (i) UNDP, for unspecified projects, in the amounts of US \$68,300 and US \$29,054; and

- (ii) The World Bank, for the following projects implementing with other bilateral agencies where applicable:
- Thailand chiller project (THA/REF/26/INV/104) in the amount of US \$1,198,946;
 - Japan bilateral (THA/PHA/68/TAS/158) in the amount of US \$342,350;
 - Sweden bilateral (THA/HAL/29/TAS/120) in the amount of US \$225,985;
 - United States of America bilateral (CPR/PRO/44/INV/425) in the amount of US \$5,375,000; and
 - United States of America bilateral (CPR/PRO/47/INV/439) in the amount of US \$5,375,000.

14. Approved 2015, 2016 and 2017 and proposed 2018 budgets of the Fund Secretariat

Document UNEP/OzL.Pro/ExCom/75/82 contains the approved 2015, 2016 and 2017 and proposed 2018 budgets of the Fund Secretariat submitted for consideration by the Executive Committee. The document includes a foreseen fund transfer between budget lines of the approved 2015 budget and the budget for meetings of the Executive Committee.

Issues to be addressed: None

The Executive Committee may wish to consider:

- (a) Noting the document on approved 2015, 2016 and 2017, and proposed 2018 budgets of the Fund Secretariat contained in document UNEP/OzL.Pro/ExCom/75/82;
- (b) Authorizing the Secretariat to reallocate funding among budget lines in the 2015 approved budget to absorb the additional costs incurred due to the introduction of Umoja in June 2015 and a higher number of documents than originally estimated, on the understanding that if funding transfers exceeded the 20 per cent limit within the Chief Officer's authority, the Secretariat would report back to the Executive Committee at its 77th meeting; and
- (c) Approving the proposed staff and operational costs of the 2018 budget as contained in Annex I to document UNEP/OzL.Pro/ExCom/75/82 totalling US \$7,268,801 based on a two meetings per year scenario.

15. Main procedures of the operation of the Executive Committee

Document UNEP/OzL.Pro/ExCom/75/83 reviews the established lines of communication between the key players in the Multilateral Fund and their role in terms of the provision of advice to the Executive Committee and provides information on a number of other matters relating to the operation of the Executive Committee that were raised on other occasions. It also includes materials submitted by implementing agencies on their operations and project cycle.

Issues to be addressed: None

The Executive Committee may wish to consider noting the analysis of the main procedures of the operation of the Executive Committee prepared pursuant to decision 73/70(g) contained in document UNEP/OzL.Pro/ExCom/75/83.

16. Report of the Sub-group on the Production Sector

Document UNEP/OzL.Pro/ExCom/75/84 will be issued during the 75th meeting and will provide a report of the meeting of the Sub-group on the Production Sector that will take place in the margins of the meeting. The document will contain an account of the Sub-group's consideration of a provisional agenda; HCFC production sector guidelines; the 2014 verification report of HCFC production in China; the 2015 progress report and request for 2016 tranche of the HPPMP for China; and preliminary data and a request for authorization to carry out the technical audit of the HCFC production sector in Mexico.

17. Other matters

Substantive issues agreed for inclusion in agenda item 2(a) will be taken up under this agenda item.

18. Adoption of the report

The Executive Committee will have in front of it the draft report of the 75th meeting for its consideration and adoption.

19. Closure of the meeting

The meeting is expected to be closed on Friday, 20 November 2015.
